



NOTICE IS HEREBY GIVEN that a Regular meeting of the Board of Directors and the Water/Sewer Enterprise Fund of the **FOREST HILLS METROPOLITAN DISTRICT**, Jefferson County, Colorado has been scheduled for Wednesday, June 16, 2021 beginning at the hour of 5:30 PM via ZOOM video conference for the purpose of addressing those matters in the Agenda set forth below and conducting such other business as may properly come before the Board.

<u>Board of Directors:</u>	<u>Office</u>	<u>Term/Expiration</u>
Gary Carson	Director	May 2023
Julie Noonan	Director	May 2022
Michael Oakley	Director	May 2022
Mike Swartzlander	Treasurer/Asst Secretary	May 2022
Craig Weinberg	Chairperson	May 2022
Ronda Zivalich	District Manager/Secretary	(Staff)

CONSENT AGENDA

1. CALL TO ORDER
2. ADMINISTRATIVE MATTERS
 - a. June 16, 2021 Regular Board Meeting Agenda
 - b. Minutes for May 19, 2021 Regular Board Meeting
 - c. Minutes for June 3, 2021 Special Board Meeting
 - d. Chairperson Appointment for July through December 2021
3. REPORTS
 - a. Operator's Report
 - b. Engineer's Report
 - c. Manager's Report
 - i. Capital Improvements and Repairs List (W/S)
 - d. Master Planning Committee Report/Minutes
4. FINANCIAL MATTERS
 - a. Payment of claims for the period ending May 31, 2021
 - b. Unaudited financial statements and cash positions for the period ending May 31, 2021
 - c. 2020 Audit Approval
5. APPROVE CONSENT AGENDA

REGULAR AGENDA

6. PUBLIC HEARING TO AMEND 2021 BUDGET
7. PUBLIC COMMENT ON NON-AGENDA ITEMS (3 minutes per person; 60 minutes maximum)
8. OLD BUSINESS
 - a. Gate Installation/Replacement Project
 - b. MPC 10-Year Master Plan and Discussion (30 Minute Maximum)
 - c. Status of Transfer from the General Fund to the Water & Sewer Fund
9. NEW BUSINESS
 - a. WWTP Improvements to Meet Effluent TIN
10. EXECUTIVE SESSION
 - a. Contract Discussion
11. ADJOURNMENT

THE NEXT REGULARLY SCHEDULED MEETING: July 21, 2021 at 5:30 P.M. via ZOOM



RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE FOREST HILLS METROPOLITAN DISTRICT**

May 19, 2021, 5:30 p.m.

Held via conference/Zoom call.

ATTENDEES Directors present: Gary Carson, Michael Oakley, Mike Swartzlander, Julie Noonan, and Craig Weinberg.
Others present Ronda Zivalich (MAPs, Inc.), Jordan Herzing (ORC Water Professionals), Nickie Holder (NMHolder Financial, Inc.). Mike Hager (Element Engineers)
Residents present: Erich Kirsch (MPC member), Jessica Black (HOA Board member), Beth Jarabek (HOA Board member) and Dave Moravek (owner)

QUORUM The meeting was called to order by Chairperson Weinberg at 5:32 p.m. and a quorum was noted.

CHANGE IN ATTENDANCE

Jordan Herzing left at 6:47 p.m. Beth Jarabek and Dave Moravek left at 7:15 p.m. Jessica Black left at 7:45 p.m. Mike Hager left at 7:55 p.m.

CONSENT AGENDA ITEMS

1. ADMINISTRATIVE MATTERS

- A. Agenda: Manager Zivalich sent an updated agenda to the Board prior to the meeting: Item 7F wording was updated.
- B. Minutes: Director Oakley asked that the minutes be updated to reflect the current audit committee members in Section 5 as Directors Oakley and Swartzlander, Ronda Zivalich and Nickie Holder. Correct misspelling of the word evacuation Item 7D. Upon **motion** by Director Oakley, duly seconded by Director Carson, and upon vote, unanimously carried, the Board approved the amended April 21, 2021 Board meeting minutes.

2. REPORTS

- A. Operator's Report: The Operator's Report was submitted in the Board packet for review. In addition, Mr. Herzing noted the following: Valve exercising will begin at the end of this week or the beginning of next week. Mud needs to be cleared out of the valves prior to performing annual hydrant flush. Director Oakley noted that it is important that the hydrants are flushed this year as they were not in 2020. Director Oakley inquired about the status of the homes that still need to have registers replaced to ensure that the calculation of water produced vs. sold is accurate. Currently there are residents that are still not allowing ORC into their home to replace these registers.

Without the read from the register, the calculation is approximately 3%-5% above the normal discrepancy of 10%-15% water loss. Manager Zivalich will contact homeowners that still need new registers and/or meters over the next month. Meanwhile, Director Noonan will prepare a letter that will be sent to the residents who are still non-compliant with installations in their home. Mr. Herzing pointed out that the discrepancies will continue and will make finding leaks more difficult. Director Oakley inquired if the valve casing at Hydrant 14 had been repaired and ORC noted it had been repaired. ORC also noted that the slip line would be repaired during the week of May 17, 2021.

- C. Engineer's Report (Element Engineering {EE}): The Engineer's Report was submitted in the BOD packet for review. Director Oakley asked for further clarification about the environmental upgrade deadlines, outlined in the EE report, and noted funding for design of the upgrades will be necessary by July 2021. Mr. Hager noted that he was not familiar with that topic, but he would speak with Mr. Marcotte. Director Zivalich and Mr. Marcotte will discuss schedule, design and costs and will advise the Board at the June meeting.

Ms. Zivalich informed the Board that the preconstruction meeting for the Booster Pump Station project will be held via ZOOM conference call on Thursday, May 20, 2021 at 9:00 am. RN Civil, ORC, Element and Ms. Zivalich will be in attendance.

Director Carson asked about the utility locates that needed to be done for the gate projects; and Ms. Zivalich noted that 811 needs to be called to begin the locate process.

- D. Manager's Report: The Manager's Report was submitted in the BOD packet for review. Director Oakley mentioned to the Board that there are a few culverts that need to be water-jetted in the district. Ms. Zivalich stated stormwater drainage issues would be discussed in Item 6B.

Director Oakley suggested that the repairs needed for the road that leads to the Wastewater Treatment Plant should be shifted from the Water & Sewer Fund budget to the Capital Projects Fund, where all other roads are addressed. After discussion by the Board and **motion** by Director Oakley, duly seconded by Director Carson, and the board unanimously voted to move the WWTP roadwork to the Capital Projects Fund budget.

Director Oakley discussed the location of the crosswalk to be included in the road work project in 2021 which is recommended to be at the east side of the intersection of Nakota and Forest Hills Drive. WesTest have that rumble strips be installed right before and on either side of the

crosswalk to alert drivers. Chairman Weinberg and Director Oakley will discuss speed mitigation on Eastwood offline. It was agreed that before any draft contracts are sent to vendors, the entire Board would be provided a copy for review and input.

- E. Master Planning Committee Report/Minutes: The Master Planning Committee (MPC) recommended to the Board that it approve ODG's \$6,000 proposal to design the landscaping and irrigation upgrade at the Forest Hills entrance between the landmark signs and the Forest Hills island after the gate. Upon **motion** by Chairperson Weinberg, duly seconded by Director Noonan, carried 4 to 1, the Board approved the landscape design not to exceed \$6,000, with the contingency that a master contract be put in place and a PO be assigned for each phase thereafter.

3. FINANCIAL MATTERS

- A. Claims: Through April 2021. Submitted in the BOD Packet for review. No discussion.
- B. Financial Statements: Through April 2021. Submitted in the BOD packet for review. No discussion. Ms. Holder informed the Board that the audit committee had received the draft 2020 audited financial statements and that they would be sent to the entire board prior to the June 2021 board meeting.

Upon **motion** by Chairperson Weinberg, duly seconded by Director Oakley, and upon vote, unanimously carried, the Board approved the Consent Agenda items.

REGULAR AGENDA ITEMS

5. PUBLIC COMMENT (if any)

- A. Ms. Black expressed her concerns for the resident's safety on Eastwood Drive and the need for the District to consider adding striping for safety and potentially speed bumps. The Board informed Ms. Black that the road striping is part of the 2021 District roadway project to be completed this summer.
- B. Ms. Jarabek expressed concern for the damaged Eastwood gate and inquired about the timing of when the gate would be replaced. She noted that mail is being stolen in the area and feels the inoperable gate is allowing individuals free access to the community. The Board informed Ms. Jarabek that a contractor is currently being selected for the gate replacement project and that the work would be completed in approximately 6 to 8 weeks, once a contract is executed. Director Carson noted that there will be no keypad entry system at the Eastwood gate, but that homeowners may be able utilize an app to grant guest access remotely.

- C. Mr. Kirsch expressed concern that the audit committee included the District Manager, the District Accountant, and the Treasurer, who is also a Board member. He suggested that a non-signing Board member be on the audit committee. Ms. Holder noted that the current members are standard practice in the industry and that the auditor is an independent third party.

6. OLD BUSINESS

- A. Resolution Approving a Loan from the CWRPDA: After discussion, upon **motion** by Chairperson Weinberg, duly seconded by Director Noonan, upon vote, unanimously carried, the Board approved the resolution approving the loan from the CWRPDA.
- B. Stormwater Drainage Recommendations (EE): Mr. Hager reviewed the map of the District pavement that were determined to be areas of concern for poor stormwater drainage. EE recommends that the 2021 roadway repair bid package include cleaning of all culverts. They also encourage that snow removal practices be reviewed to ensure proper drainage with less pooling of melting snow in troubled areas. Mr. Hager will meet with WesTest in the next couple of weeks to provide them with their recommendations as to which areas should be incorporated into the 2021 District roadway repair project. After discussion, the Board decided there was not enough time to review the plan EE had put together, and a special meeting should be called to discuss only this topic in the next few weeks. The Board agreed that the special meeting would be held on June 3, 2021 at 5:30 pm.
- C. PFA Test Results on Wells 6 and 9: Tabled until next Board meeting.
- D. Outdoor Design Group Plan: Please refer to 2E for relevant notes.
- E. Gate Installation/Replacement: Director Carson noted that there are still questions/design issues to be answered to provide a final cost of the Summerwood, Forest Hills, and Eastwood gate projects. Currently, costs are projected to be approximately \$86,000, which is about \$21,000 over budget. In addition, Summerwood residents have requested stone pillars be installed at their gate to match those at Forest Hills, for a cohesive look at the entrance, but the cost would be an additional \$6,000. After discussion, the Board agreed to not fund the stone pillars at Summerwood.

Director Carson asked the Board to consider hiring a color design consultant to select the color of the gates to be provide more modern appearance. After discussion, the Board approved hiring a consultant to put together a color palette for the gate project at a cost of \$300.

- F. MPC 10-Year Master Plan Review and Discussion: The MPC 10-Year Master Plan had been distributed to the Board one day prior to the meeting. Director Oakley and Mr. Kirsch reviewed the plan with the Board. Ms. Zivalich noted that the District's current Repairs and Capital Improvements List had not been considered for inclusion into the 10-Year plan. Director Oakley noted that Ms. Zivalich is a member of the Repairs and Capital Improvements List 2021.05 and should have brought it to the Committee for consideration and inclusion.
- G. Emergency Evacuation/Traffic Control Plan: Tabled until the next Board meeting.
- H. Homeowner Communications/Gate House Use/Joint Meeting/Website: Tabled until the next Board meeting.
- E. Status of Transfer from the General Fund to the Water & Sewer Fund: Tabled until the next Board meeting.

7. NEW BUSINESS

- A. Eastwood Back Gate Illegal Entries/Boulders: Tabled until the next Board meeting.
- B. Stock Fishing Pond: Ms. Zivalich asked the Board to consider restocking the fishing pond (Pond 6), as there have been several requests by residents. Upon **motion** by Director Noonan, duly seconded by Director Swartzlander, the Board voted 3 to 2 to approve restocking of the fishpond with a cap of \$1,000. The cost will be paid for with Conservation Trust funds.
- C. In-Person Board Meetings: Tabled until the next Board meeting.

8. ADJOURNMENT

Upon **motion** by Chairperson Weinberg, duly seconded by Director Swartzlander, and upon unanimous vote, the Board approved adjournment of the meeting. There being no further business to come before the Board at this time, the meeting was adjourned at 8:26 p.m. The next regular meeting is scheduled for June 16, 2021, via conference call beginning at 5:30 p.m.

THESE MINUTES APPROVED AS THE OFFICIAL MAY 19, 2021 MINUTES OF THE FOREST HILLS METROPOLITAN DISTRICT AND ITS WATER ACTIVITY ENTERPRISE BY THE RESPONSIBLE PARTIES SIGNING BELOW:

ATTEST:

Recording Secretary

APPROVED:

Chairperson



RECORD OF PROCEEDINGS

MINUTES OF THE BOARD OF DIRECTORS OF THE FOREST HILLS METROPOLITAN DISTRICT

June 3, 2021, 5:30 p.m.

Held via conference/Zoom call.

ATTENDEES Directors present: Gary Carson, Michael Oakley, Mike Swartzlander, Julie Noonan, and Craig Weinberg.
Others present Ronda Zivalich (MAPs, Inc.) and Nickie Holder (NMHolder Financial, Inc.)
Residents present: Brenda Schuler and Steve Burden
Guests: Eric West (WesTest)

QUORUM The meeting was called to order by Chairperson Weinberg at 5:30 p.m. and a quorum was noted.

AGENDA ITEMS

1. ADMINISTRATIVE MATTERS

A. Agenda: No Changes.

2. PUBLIC COMMENT (if any)

A. No Comments.

3. NEW BUSINESS

A. Stormwater Drainage Study – EE/WesTest Recommendations: Eric West joined the Board meeting to review WesTest and Element Engineering’s recommendations for stormwater drainage repairs for inclusion the upcoming roadway project areas #1 through #7. Each area was reviewed and briefly discussed. The Board agreed to move forward inclusion of areas 1, 3, 4, 5 and 7 and to delete areas 2 and 6, specific to homeowner requests. Mr. West will move forward with preparing contract documents and submit to Director Oakley and Ms. Zivalich for final review before going out for bid. It is anticipated that solicitation will be advertised by the end of June.

Ms. Zivalich will follow up with Noble regarding Area 5 and snow piling in that area.

Chairperson Weinberg agreed to draft a letter to the two owners whose requests for repairs will not be included advising them the District is not responsible for their drainage issues.

Chairperson Weinberg will draft an email to be sent to residents who live on Eastwood Drive and feeder streets to Eastwood to get solicit feedback regarding installing speed bumps on Eastwood to mitigate speeding.

4. ADJOURNMENT

Upon **motion** by Chairperson Weinberg, duly seconded by Director Oakley, and upon vote, unanimously carried, the Board approved adjournment of the meeting. There being no further business to come before the Board at this time, the meeting was adjourned at 6:03 p.m. The next regular meeting is scheduled for June 16, 2021, via conference call beginning at 5:30 p.m.

THESE MINUTES APPROVED AS THE OFFICIAL JUNE 3, 2021 MINUTES OF THE FOREST HILLS METROPOLITAN DISTRICT AND ITS WATER ACTIVITY ENTERPRISE BY THE RESPONSIBLE PARTIES SIGNING BELOW:

ATTEST:

Recording Secretary

APPROVED:

Chairperson

Forest Hills Metropolitan District

Operations Report

May 2021

Prepared by Jordan Herzing, ORC Water Professionals

Water Treatment Facility

- The storage tank has remained within comfortable limits.
- Tank levels are checked on a routine basis multiple times per week.
- Chlorine residual analysis was performed, and the analysis was acceptable.
- Routine Bacteriological sampling was performed from a rotating address listing and the results were absent for total coliform bacteria.
- See the total gallons produced through the WTP versus the total metered usage to arrive at the discrepancy between water produced and sold. Part of the 17.31% discrepancy is due to 7 residential registers that stopped sending data to Waterscope.

Distribution System

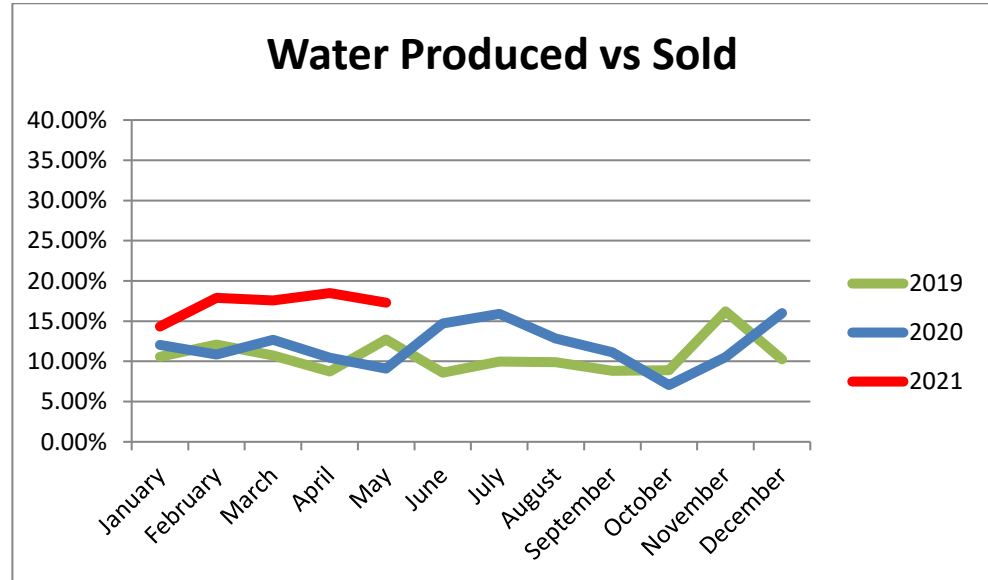
- The top of the valve casing on the isolation valve for Hydrant 14 has been repaired. See image below.
- Valve exercising on all valves in the distribution system has begun. After all valves have been exercised ORC will perform a uni-directional hydrant flush of the distribution system. Residents will be given advance notice of the hydrant flushing. The hydrant flushing is tentatively scheduled for the week of July 26th.
- ORC recommends allocating time towards the inventory of residential curb stop valve locations and verification of operation of existing curb stop valves instead of manually measuring static/drawdown levels of wells.

Collections System

- Triple S Sanitary Sewer Services sprayed 70 feet of the slip-liner and is scheduled complete the remaining portion system between MH Y-3 and MHC0 Y3.2 on Willobe Way on June 15th.



2021	Plant Production	Metered Usage	Discrepancy
January	679,000	581,700	14.33%
February	671,000	551,000	17.88%
March	851,000	701,600	17.56%
April	515,000	419,800	18.49%
May	665,000	549,900	17.31%
June			
July			
August			
September			
October			
November			
December			
TOTAL	3,381,000	2,804,000	17.07%



Wastewater Treatment Facility

- Monthly influent and effluent samples were taken, and the results were well within the regulatory limits. A copy of the Discharge Monitoring Report DMR is attached to this submittal. DMRs are submitted to the State and EPA on a monthly and quarterly basis on or before the 28th day of the following month per the Colorado Discharge Permit System.
- Effluent samples were taken to Evergreen Metro District and submitted to the BCWA for regulation 85.

Recirculation Ponds

- The recirculation pump has been placed into service for the season. All of the ponds have been filled and aerators have been installed in Pond 4 and Pond 5.
- Monthly readings take place to evaluate storage. This documentation is provided to RESPEC monthly.
- The inlet pond has been examined. It was determined that sediment removal will not be necessary for operation of recirculation pumps this season.
- The air compressor for Pond 6 has been operating normally. The compressor has been adjusted to run during the night to avoid overheating in the warmer days to come.

DMR Copy of Record

Permit		Permitte: Forest Hills Metro District		Facility: FOREST HILLS METROPOLITAN DIST													
Permit #: CO0037044	Major: No	Permittee Address: 14405 W Colfax Ave Ste 165 Lakewood, CO 80401		Facility Location: 22933 FOREST HILLS DR GOLDEN, CO 80401													
Permitted Feature: 300 Influent Structure		Discharge: 300-I Influent Measurements															
Report Dates & Status		Monitoring Period: From 04/01/21 to 04/30/21		DMR Due Date: 05/28/21													
				Status: NetDMR Validated													
Considerations for Form Completion																	
Influent samples must be collected, analyzed and reported monthly regardless of whether an effluent discharge occurred. Plant capacity - report hydraulic @ MLOC=P; organic @ MLOC=Q. Hydraulic capacity = 0.05 MGD; organic capacity = 96 lbs BOD-5/Day.																	
Principal Executive Officer																	
First Name:		Title:		Telephone:													
Last Name:																	
No Data Indicator (NODI)																	
Form NODI: --																	
Code	Parameter Name	Monitoring Location	Season #	Param. NODI	Quantity or Loading			Quality or Concentration			# of Ex.	Frequency of Analysis	Sample Type				
00180	Plant capacity fact. percent of capacity	P - See Comments	0	--	Sample												
					Permit Req.					=	57.63		23 - %	01/30 - Monthly	CA - CALCTD		
					Value NODI						Req Mon 30DA AVG		23 - %	01/30 - Monthly	CA - CALCTD		
00180	Plant capacity fact. percent of capacity	Q - See Comments	0	--	Sample												
					Permit Req.					=	29.73		23 - %	01/30 - Monthly	CA - CALCTD		
					Value NODI						Req Mon 30DA AVG		23 - %	01/30 - Monthly	CA - CALCTD		
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample												
					Permit Req.					=	121.0	=	121.0	19 - mg/L	01/30 - Monthly	CP - COMPOS	
					Value NODI						Req Mon 30DA AVG		Req Mon MX 7D AV	19 - mg/L	01/30 - Monthly	CP - COMPOS	
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	=	0.028815	=	0.035952	03 - MGD					01/01 - Daily	RC - Recorder (auto)	
					Permit Req.		Req Mon 30DA AVG		Req Mon DAILY MX 03 - MGD							01/01 - Daily	RC - Recorder (auto)
					Value NODI												
Submission Note																	
If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.																	
Edit Check Errors																	
No errors.																	

DMR Copy of Record

Permit		Permittee: Forest Hills Metro District		Facility: FOREST HILLS METROPOLITAN DIST	
Permit #: CO0037044	Major: No	Permittee Address: 14405 W Cofax Ave Ste 165 Lakewood, CO 80401		Facility Location: 22933 FOREST HILLS DR GOLDEN, CO 80401	
Permitted Feature: 001 External Outfall		Discharge: 001-A Discharge to Mount Vernon Creek			
Report Dates & Status					
Monitoring Period: From 04/01/21 to 04/30/21		DMR Due Date: 05/28/21		Status: NetDMR Validated	
Considerations for Form Completion					
Oil and grease - see I.A.2, pg 3. If no chlorine was used, report "NCT" (no chlorine treatment). Report influent samples on DMR marked 300I/300Q.					
Principal Executive Officer					
First Name:			Title:		
Last Name:			Telephone:		
No Data Indicator (NODI)					
Form NODI: --					

Code	Parameter Name	Monitoring Location	Season #	Param. NODI	Quantity or Loading					Quality or Concentration			Units	# of Ex.	Frequency of Analysis	Sample Type							
					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2					Value 2	Qualifier 3	Value 3				
00400	pH	1 - Effluent Gross	0	--	Sample					=	7.03		=	7.32		12 - SU	01/07 - Weekly	GR - GRAB					
					Permit Req. Value NODI					>=	6.5 MINIMUM		<=	9.0 MAXIMUM		12 - SU	01/07 - Weekly	GR - GRAB					
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample					=	13.5	=	19.0		19 - mg/L	01/30 - Monthly	CP - COMPOS						
					Permit Req. Value NODI					<=	30.0 30DA AVG		<=	45.0 MX 7D AV		19 - mg/L	01/30 - Monthly	CP - COMPOS					
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	4	--	Sample					=	0.07	=	0.07		19 - mg/L	01/30 - Monthly	CP - COMPOS						
					Permit Req. Value NODI					<=	5.1 30DA AVG	<=	34.0 DAILY MX		19 - mg/L	01/30 - Monthly	CP - COMPOS						
00640	Nitrogen, inorganic total	1 - Effluent Gross	0	--	Sample					=	23.45				19 - mg/L	01/30 - Monthly	CP - COMPOS						
					Permit Req. Value NODI									Req Mon DAILY MX		19 - mg/L	01/30 - Monthly	CP - COMPOS					
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample	=	2.561	=	2.561		76 - lb/mo	=	0.58	=	0.58		19 - mg/L	01/30 - Monthly	CP - COMPOS				
					Permit Req. Value NODI						Req Mon 30DA AVG		Req Mon DAILY MX		76 - lb/mo	<=	1.0 30DA AVG		Req Mon DAILY MX		19 - mg/L	01/30 - Monthly	CP - COMPOS
00665	Phosphorus, total [as P]	P - See Comments	0	--	Sample	=	11.154	=	3.567		50 - lb/yr						19 - mg/L	01/30 - Monthly	CA - CALCTD				
					Permit Req. Value NODI						<=	80.0 ANNL AVG		Req Mon DAILY MX		50 - lb/yr					19 - mg/L	01/30 - Monthly	CA - CALCTD
03582	Oil and grease	P - See Comments	0	--	Sample													19 - mg/L	77/77 - Contingent	GR - GRAB			
					Permit Req. Value NODI																		

50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.020882	=	0.03437		03 - MGD							01/01 - Daily	RC - Recorder (auto)				
					Permit Req. Value NODI						<=	0.05 30DA AVG		Req Mon DAILY MX		03 - MGD					01/01 - Daily	RC - Recorder (auto)	
51040	E. coli	1 - Effluent Gross	0	--	Sample							<	1.0	<	1.0		13 - #/100mL	01/30 - Monthly	GR - GRAB				
					Permit Req. Value NODI											<=	126.0 30DA GM	<=	252.0 MX 7D GM		13 - #/100mL	01/30 - Monthly	GR - GRAB
81011	Solids, suspended percent removal	K - Percent Removal	0	--	Sample					=	88.84						23 - %	01/30 - Monthly	CA - CALCTD				
					Permit Req. Value NODI																		

84066	Oil and grease visual	1 - Effluent Gross	0	--	Value NODI																	
					Sample				=	0.0											01/07 - Weekly	VI - VISUAL
					Permit Req. Value NODI																	

Submission Note
 If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.
 Edit Check Errors
 No errors.



ENGINEER'S PROGRESS REPORT

TO: Forest Hills Metropolitan District
FROM: Element Engineering, LLC
DATE: June 16, 2021
SUBJECT: Progress Report on Current Projects – **New Items Bold**

GENERAL ENGINEERING

The Forest Hills Metropolitan District WWTP discharge permit was recently issued by CDPHE. This discharge permit includes more stringent ammonia and E. coli limits and new limits for Total Inorganic Nitrogen (TIN). These limits become effective September 31, 2023, August 31, 2020, and August 31, 2023 respectfully.

The discharge permit also includes a compliance schedule with deadlines to meet the new TIN, Ammonia, and E. Coli limits. In order to meet these compliance schedules Element has met with district staff (management and operators) to determine possible operational and physical changes/updates to the WWTP with the overall goal being to meet limits with minimal capital improvements to the plant. Discussions are ongoing, and Element has drafted a list of potential modifications/improvements for district staff consideration.

The new TIN limit becomes effective August 31st, 2023. Therefore, all improvements to the facility must be completed before that. However, we recommend a period of time for the operator to tweak changes and show compliance prior to the actual CDPHE deadline. Therefore, we recommend the following schedule:

- Design of Upgrades (Working with Fluidyne, and ORC): July 2021
- Finalize Design of Upgrades, Bid Improvements, and Begin Construction Work: March 2022
- Finalize Construction Work: July 2022
- Operational Proving Period: July 2022 – July 2023

There are three reporting deadlines associated with the project as required in the permit, these are: August 31, 2021, August 31, 2022, and February 29, 2023. CDPHE has set these dates envisioning that a full design submittal must be completed and approved through the engineering section. However, modifications required are minor enough that Element does not believe CDPHE approval is necessary.

WATER BOOSTER PUMP STATION REPLACEMENT PROJECT

The booster pump station PNA has been approved by CDPHE. Element Engineering is now working on the design of the booster pump station. Element staff met with ORC and surveying staff onsite prior to the start of the survey. The survey also includes point locations of all the district's valves, hydrants, PRV vaults,



and the interconnect. We have completed the survey of all district owned valves, hydrants, vaults, and the project (storage tank area). A water model of the district's entire system was developed. A public meeting was held during the April meeting for this project. Due to comments received during the public meeting CDPHE has asked the district to address additional environmental comments. The loan application for the project has been submitted to CDPHE. The loan application and loan documents will not be completed by CDPHE until the additional environmental work is complete.

We have received all necessary drawings from the pump manufacturer including the vault and pump skid. Element staff met onsite with our electrical engineer to finalize electrical plans. The full design will be complete by the end of October including electrical design.

Element completed a fire flow analysis of the existing system (pumps, pump bypass line). The results of this fire flow analysis show that the existing system cannot, under any circumstance, provide 1,500 gpm fire flow to the district, even using the pump bypass line.

An onsite meeting was held with Respec Engineering on December 9th.

This project has been approved to move forward. Final drawings have been sent to district staff (operations and management) and district board for review. Final drawings will be sent to the district board. The project will be sent to CDPHE for review upon receiving and completing comments from all parties. CDPHE review may take approximately a month with bidding in June or July.

The district's attorney has reviewed the contract documents and has provided comments. All comments have been incorporated into the bidding documents.

The project has been advertised with the following bid schedule:

Project Advertisement: Week of Dec. 14th, 2020

Plans and Specifications Available: Dec. 16th, 2020

Mandatory Pre-Bid Meeting: Jan. 12th, 2021 10:00 a.m. (Forest Hills is a gated community, therefore the pre-bid meeting will be the only time for contactors to visit the site)

Last day for Questions: Jan. 28th, 2021 by 4:00 p.m.

Last day for issuance of Addenda: Feb. 2nd, 2021

Public Bid Opening: Feb. 9th, 2021, 10:00 a.m. at the office of Element Engineering, 12687 W. Cedar Drive, Suite 300 Lakewood CO 80228.

NOA Issued (Approximate): Feb. 18th, 2021

Pre-Con/Notice to Proceed: (Approximate): March. 2nd, 2021

Start Construction (Approximate): March 2nd, 2021



Project Completion Date: July 29th, 2021

(150 Calendar Days, allows for 100-day equipment order and delivery) Changed to 225 calendar days by addendum due to expected COVID related delays in equipment procurement.

The pre-bid meeting was held with six (6) contractors attending and one (1) supplier attending. The pre-bid meeting was mandatory so only these contractors will be allowed to bid the project.

A public bid opening was held on February 9th at 10:00 AM at the offices of Element Engineering. We received four (4) bids ranging from a low of \$551,500 (RN Civil) to a high of \$785,450 (Stanek). A certified bid tabulation is included with this board report.

According to Element records the total SRF loan amount for construction of the project is \$490,148. The district may choose to fund the discrepancy out of fund balance or apply for additional funds from CDPHE.

It is recommended that Element and the district discuss the level of construction management and onsite inspection that is desired. Construction management includes submittal review, Davis Bacon compliance assistance, American Iron and Steel compliance assistance, pay application review, RFI and change order review, etc. Onsite observation provides assurance and documentation that the contractor is installing material and equipment per the plans and specifications.

Element has assisted the district management staff with applying for and coordinating on the supplemental loan for the project.

We have received the performance and payment bonds and a signed contract for the contractor. The next steps are for the district to sign the contract and issue the notice to proceed as well as hold a pre-construction meeting. We are waiting to sign the final documents until the additional loan is executed.

All contract documents have been signed and the notice proceed has been issued.

A preconstruction meeting was held on Thursday May 20th.

DRAINAGE STUDY

Element has worked with board member Mike Oakley to develop a proposal for an initial evaluation of the district's drainage infrastructure. It was determined that the following scope of services:

1. One (1) full day visual survey along with board member representative – This survey will allow Element to document known trouble areas and visually survey culverts and other drainage infrastructure.
2. Complete office work to document data from visual survey and create exhibit for coordination with survey crew. Brief onsite meeting with survey crew.
3. Field survey (2-man crew) two (2) ten-hour days of field work along with survey base file generation – This work is intended to allow a survey crew time to perform a basic topographical survey of the known trouble spots so that the issue in those areas can be properly analyzed.



4. Memo and Map – Generate a memorandum and map summarizing findings from the visual survey and topographical survey. Summarize trouble areas and reasons why drainage issues are occurring. Generate basic cost estimates for future budgeting purposes.

The not to exceed fee for this work, including two (2) days of survey field work is \$10,400. Additional survey work can be completed at a daily rate of \$1,500 per day. A detailed summary of assumed hours was previously sent to the board.

A breakdown of phased services was previously sent to the management company.

A meeting to tour the district was held on February 11, 2020. Element was approved to move forward with Phase I of the drainage study which includes this tour.

Exhibits showing the location of the drainage areas of concern were submitted to the district and a proposal to complete the next phase of the work was provided.

The district voted to move forward with Phase II of the project which includes survey and design. Our surveyor should be onsite after the snow melts from the recent project.

A topographical survey has been completed and we are working on exhibits for improvements.

All documents and AutoCAD drawings have been turned over to WestTest to use in their overall project.

UTILITY LOCATES

A utility locate log is attached to this report.

Forest Hills Metropolitan District - Booster Pump Station Replacement Project				Preliminary Schedule												16-May-21																										
Activity ID	Activity Name	Start	Finish	Original Duration	May 2021		June 2021			July 2021			August 2021			September 2021			October 2021			November 2021			December 2021			January 2022			February 2022											
					02	09	16	23	30	06	13	20	27	04	11	18	25	01	08	15	22	29	05	12	19	26	03	10	17	24	31	07	14	21	28	05	12	19	26	02	09	16
Forest Hills BPS - Preliminary				13-May-21	24-Dec-21	162	24-Dec-21, Forest Hills BPS - Preliminary																																			
Administrative				13-May-21	24-Dec-21	162	24-Dec-21, Administrative																																			
Milestones				13-May-21	24-Dec-21	162	24-Dec-21, Milestones																																			
01-01000	Notice to Proceed	13-May-21*		0	◆ Notice to Proceed																																					
01-01010	Schedule - Completion		23-Dec-21	0	◆ Schedule - Completion																																					
01-01020	Contract - Completion		24-Dec-21*	0	◆ Contract - Completion																																					
Procurement						0																																				
Submittals Preparation				13-May-21	11-Jun-21	30	11-Jun-21, Submittals Preparation																																			
Submittal Review				12-Jun-21	02-Jul-21	21	02-Jul-21, Submittal Review																																			
Procurement				02-Jul-21	14-Oct-21	75	14-Oct-21, Procurement																																			
Construction				16-Aug-21	23-Dec-21	94	23-Dec-21, Construction																																			
08-04-01010	Install - Hatches in Precast Lid	16-Aug-21	16-Aug-21	1	Install - Hatches in Precast Lid																																					
16-04-01010	Determ and temporarily relocate existing Genset, demo exis	15-Oct-21	15-Oct-21	1	Determ and temporarily relocate existing Genset, demo existing pad																																					
02-04-02010	Install - Erosion Control	15-Oct-21	18-Oct-21	2	■ Install - Erosion Control																																					
15-04-01010	Install - Feed pipe (tee and GV), temp pipe, discharge pipe,	18-Oct-21	22-Oct-21	5	■ Install - Feed pipe (tee and GV), temp pipe, discharge pipe, including testi																																					
03-04-01020	Install - Precast Vault (base and walls)	25-Oct-21	26-Oct-21	2	■ Install - Precast Vault (base and walls)																																					
05-04-01010	Install - Stairs	27-Oct-21	28-Oct-21	2	■ Install - Stairs																																					
11-04-01010	Install - Packaged Booster Pump Station	27-Oct-21	28-Oct-21	2	■ Install - Packaged Booster Pump Station																																					
15-04-01020	Install - Feed pipe and puff piece from new BPS to first GV c	27-Oct-21	02-Nov-21	5	■ Install - Feed pipe and puff piece from new BPS to first GV on disch																																					
16-04-01020	Install - Final connections in vault	29-Oct-21	01-Nov-21	2	■ Install - Final connections in vault																																					
03-04-01030	Install - Precast Vault (top)	29-Oct-21	29-Oct-21	1	Install - Precast Vault (top)																																					
09-04-01010	Install - Pipe ID	01-Nov-21	02-Nov-21	2	■ Install - Pipe ID																																					
16-04-02010	Install - Lighting in new vault	01-Nov-21	02-Nov-21	2	■ Install - Lighting in new vault																																					
03-04-01040	F&P - New Generator Pad	01-Nov-21	10-Nov-21	8	■ F&P - New Generator Pad																																					
02-04-01010	Backfill to grade	03-Nov-21	05-Nov-21	3	■ Backfill to grade																																					
16-04-01030	Install - Ex. generator and ATS on new pad	12-Nov-21	15-Nov-21	2	■ Install - Ex. generator and ATS on new pad																																					
16-04-01040	Install - Site Electrical	16-Nov-21	30-Nov-21	10	■ Install - Site Electrical																																					
02-04-01020	Demo ex. vault top and infill	15-Dec-21	17-Dec-21	3	■ Demo ex. vault top and infill																																					
02-04-01030	Install - Road Base	20-Dec-21	21-Dec-21	2	■ Install - Road Base																																					
02-04-02020	Install - Site Restoration	22-Dec-21	23-Dec-21	2	■ Install - Site Restoration																																					
Testing / Startup				01-Dec-21	14-Dec-21	10	14-Dec-21, Testing / Startup																																			
11-05-01000	Test & Startup - Packaged Booster Pump Station	01-Dec-21	14-Dec-21	10	■ Test & Startup - Packaged Booster Pump																																					
STANDARD ACTIVITIES						0																																				
Export Activity Codes						0																																				

█ Actual Work
 █ Critical Remaining Work
 Summary
█ Remaining Work
 ◆ Milestone



General

Agreements

The following contracts and/or PO were created in April 2021:

- Outdoor Design Group – Phase I Design
- RM Access Controls – Eastwood Gate
- Millennium Electrical Systems, Inc. – Electrical Work for Gates
- 5 Star Sweeping
- Berge Design – Color Palette
- RN Civil – Booster Pump Station

Invoices/ACH/Autopay Payments

Invoices were reviewed and approved on June 11, 2021.

Billing

Billings were reviewed and approved on 6/2/2021. RKZ is working with Director Noonan on the draft “collection” letter to the Willobe and Sleepy Hollow owners who are delinquent.

Repairs & Capital Improvements List

Updates were made to the list after a meeting with ORC and EE.

Website

NH continues to make updates and additions to the website.

Bear Creek Watershed Association

Participated in the monthly meeting.

Master Planning Committee

Participated in the May/June MPC meeting. Please see the MPC minutes for more details.

Board Training

CCC has notified me that free board training is offered through the SDA via Zoom, and they teach a few of the topics. If any board member is interested, the next training session is June 29, 2021, and I can provide a link.

HOA Matters

The Pines at Riva Chase

Letter addressing meter access is on hold due to their roof project.

Water

Booster Pump Station

CDPHE has provided a Final Execution Letter for the supplemental loan which closed as scheduled on May 27, 2021. The preconstruction meeting was held on May 20, 2021 and notice to proceed was provided to RN Civil. Work has finally begun!

Curb Stops

There have been an increased number of requests for curb stop locates. Ms. Zivalich and Mr. Herzing spoke about tracking of these requests and compiling a spreadsheet to keep track of locations for each address and if the curb stops are operational. I recommend that the Board approve of ORC creating a tracking spreadsheet and proceed with a minimum of 5 locates per month until all curb stops have been located (or noted that the home does not have one). ORC recommends this expenditure be prioritized over static/drawdown measuring of the wells.

Collection System

Triple S Sanitary Sewer Services has begun repairs on the slip line and will complete the project by June 15, 2021.

Wells

As a reminder, ORC quoted \$3,000 to install static level monitoring equipment and noted that the receiving panel at the WTP would potentially need additional equipment installed. ORC can perform instantaneous well depth levels and drawdown measurements periodically through the year which would require 2.5 hours per well and be an additional cost.

Distribution System

Second half videoing of piping is scheduled for the Summer of 2022. DRC has been notified of the change to 2022. The broken valve casing at hydrant 14 has been repaired.

Hydrant Flush

Valve exercising has begun, and hydrant flushing has tentatively been scheduled for the week of July 26th. Notices will be sent to owners warning of the flush at least 10 days in advance and then the day before.

Ponds

The ponds have been filled and aerators installed on Ponds 4 and 5.

Smart Meters

There were no new meters installed or registers replaced in May. Meter/register replacements will be delayed due to Mr. Herzing's availability.

Stormwater Drainage Study

The Board held a special meeting to review surveyed area and agreed to proceed with 5 of the 7 recommendations from EE and WesTest. The two homeowner areas were denied, and a letter is being drafted to them explaining the Board's decision.

Water Rights

No updates.

Wastewater Treatment Facility

Improvements to Meet Effluent TIN

RKZ, ORC and EE met to discuss implementation of recommended improvements to the facility to meet 2023 limits. EE provided a memo in 2019 highlighting recommended improvements (memo is attached to this report as a reminder). Currently ORC is testing operational changes to help with reducing sludge hauling frequency/amounts and which also may help reduce TIN limits. ORC also recommends a small amount of piping be added between the ISAM tank and sludge holding tank to further facilitate operational changes. Fluidyne offered a proposal in 2018 for facility equipment upgrades/improvements. ORC believes these upgrades are still the best option to successfully meet the TIN limits in 2023. EE recommends consulting with Fluidyne to see if their proposal is still valid at \$52K, and if so, recommends that this project be budgeted for 2022 so that installation can be completed in early 2022. EE provided a proposal of \$25K to complete the design and provide installation oversight of the Fluidyne equipment.

Bear Creek Watershed Association

Monthly samples were taken, and results are well within regulatory limits. Sample results were submitted to BWCA for Regulation 85 and the discharge monitoring report was submitted to the State and the EPA.

Roads

Road Repair, Design & Construction

Now that the stormwater drainage areas have been approved, WesTest is finalizing the bid documents and contracts and will submit to Director Oakley and Ms. Zivalich for review. It is anticipated that the solicitation will occur by the end of June. WesTest will provide a schedule to the Board as soon as the solicitation is advertised. RKZ will work with Noble to identify a better place to store plowed snow near Sleepy Hollow and Elk Park to avoid mounds of snow on culverts in those areas.

RKZ is working with the homeowner on Anasazi and their contractor to have the roadway repaired where the sewer line had to be fixed and roadway is sinking.

Road/Hill to WWTP

Noble's recommendation that the sewer road be rebased and addition of a few culverts, shall remain on this report as a reminder of the approximate costs. The Board should discuss this further in a meeting in the Spring. Approximate costs to rebase and add two culverts would be about \$10K (rebase) and \$2,400 (culverts). This has been moved to the Capital Improvements list.

Emergency Evacuation/Traffic Control Plan

Several homeowners have communicated that they are concerned with the District's current emergency evacuation/traffic control plan and asked that the Board review them. This is tabled until the July meeting.

Facilities

Landscaping Assessment

The contract was completed and provided to Director Carson to give to Outdoor Design Group. Once the contract and PO are signed, ODG will begin design of Phase I.

Eastwood Gate

Rocky Mountain Access Controls has executed a contract and PO to replace the Eastwood gate. The gates have been ordered and it is anticipated that they will be installed in late July or early August.

RKZ continues to work with Progressive Insurance regarding the homeowners claim for the damaged gate. The claims adjuster is reviewing the file but has not returned emails asking about status.

Gate Project

A contract was issued for Mike Zinniker (MES) to provide electrical services, generally, and a PO cut for him to provide power from the guard house to the Summerwood gate, extend a new circuit under Summerwood for the gate, and extend control conduit for future landscaping at Forest Hills median. Mr. Zinniker has begun the electrical work at Summerwood.

The Summerwood homeowners requested that FHMD pay to have stone pillars installed around the gate operators to provide a look of continuity. The Board denied this request, but the homeowners have since offered to pay for the pillars. FHMD has agreed to accepting a donation from the owners covering the cost of installing the pillars and will contract to have them completed.

Eastwood Back Gate

This was tabled at the December 2020 meeting until Spring of 2021. As a reminder, Noble estimates the cost of purchasing two boulders, trucking onsite and placement would cost approximately \$2,500. RKZ would like the Board to consider installing a split rail fence like that at the Forest Hills back gate. Tabled until July.

Description	Cost Estimate	Budgeted?	Date Scheduled	Date Completed	Notes
Water					
Booster pump station design	\$ 52,210	Yes (2019)	completed	11/1/2020	completed, project awarded, contracts to be signed
Replace booster pump station	\$ 500,000	Yes (2019)	12.24.2021		NTP issued
Pond 6 aeration improvements	\$ 15,000	Yes (2019)	31-Dec-2019		Low priority
Pond 6 and Pond 4 Dam Safety Items	\$ 10,000	No	31-Dec-2019		Partially completed
New ARV and vault at Eastwood Drive gate	\$ 15,000	No			On hold
Install extension and raise valve box for FH near Lift Station #1	\$ 2,500	No			Low priority...FH is still operational
Install extension for FH at Forest Hills Drive and Anasazi Way	\$ 3,500	No			Low priority...FH is still operational
Conditionally decreed reservoirs - next diligence compliance date		No	19-Dec-2024		Annual efforts should be made towards pursuing implementation
7.5 HP Pump and Hydro Pro Tank - 4/30/16				30-Apr-2016	
Gate Valve Replacement				6/31/2019	
Telemetry System					Future additions of telemetry on the wells to automate on/off - currently have some wells on telemetry and others are not.
Recirculation Pump replacement					
Well Replacement (every two years)	\$5,000				estimated budget every other year
PRV maintenance	\$1,000				estimated budget every year
Wastewater					
WWTP TIN Permit Limit		No	31-Aug-2023		Deadline for construction completion
WWTP E. coli Permit Limit		No	31-Aug-2020		Deadline for study results; Update submitted on 17 Mar 2020
Repair WWTP building roof	\$ 20,000	No			On hold
Upgrade effluent pump controls		No			On hold
Install pump, controls, piping for EQ/overflow tank automatic pump back	\$ 10,000	No			
Consider UV disinfection	\$ 85,000	No			Run ROI versus chemicals (Cost includes design/permitting, and equipment)
Influent Flume Improvements	\$ 25,000	No			Innaccurate readings based on location - New influent structure/manhole with flume and equipment
Repairs to Collection System	?				
Consider aerobic digester	?	No			Run ROI versus sludge hauling
Augmentation Pond					??
Wastewater plant - CIP					??
Roads					
Forest Hills Drive and Panorama Point	\$ 95,000	Yes (2020)		2020	Initiate design and bidding documents production
Speed Bumps	\$ 20,000	No			Unable to do speedbumps
Bollards (Forest Hills Drive & Red Hawk Lane; Sleepy Hollow & Springflower)	\$ 5,000	No		2020	Plus bollards damaged by resident
Review storm drains and clean		No			Part of 2021 Roadway project
Address erosion on Summerwood		No			Low priority
Level bollards		No			Need to inventory
WWTP dirt road, add two new culverts and rebase road					Noble has provided a bid for this work
Facilities					
Playground Improvements	\$ 60,000	Yes (2020)		2020	
Rules signs at Pond 6	\$ 500	No			Draft signs in development
Refurbish Large Riva Chase Sign on Hill and Install new lights		No			On hold
Fire mitigation along Forest Hill Drive and on District-owned property	\$ 15,000	Yes (2020)		2020	
Painting entrance signs		No			On hold
Bunker Signs		No	Apr-21		Old lighting replaced w/new LED fixtures at no charge by homeowner (MES)
GIS System					

MEMORANDUM

TO: FOREST HILLS METROPOLITAN DISTRICT

FROM: Element Engineering

DATE: January 18, 2019

SUBJECT: WASTEWATER TREATMENT PLANT IMPROVEMENTS TO MEET EFFLUENT TIN

The existing Forest Hills Metropolitan District Wastewater Treatment Plant is meeting all effluent limits. However, a newly issued discharge permit outlines an effluent total inorganic nitrogen (TIN) daily maximum limit of 10 mg/L that will become effective September 1, 2023. Based on current data, the existing facility will not be capable of meeting this limit when it comes into effect as the system does not denitrify sufficiently to achieve the limit. The system was originally only designed to remove BOD, TSS, and ammonia. Therefore, the district wishes to explore opportunities to make improvements to the facility over the coming years to promote denitrification and meet the effluent TIN limit.

Element has visited the treatment plant and discussed existing problems and improvement options with the operator in responsible charge, Gabby Begeman. Element also visited with a representative from Fluidyne, Targie Mandt, the manufacturer of the district's secondary treatment system. The following is a summary of identified possible improvements from these discussions

Improvement 1: Feed carbon candy to the SBR and add mixers

The intent of this improvement would be to provide more food to denitrifiers in the SBR to improve denitrification during an anoxic phase. However, Element discussed this idea with Targie of Fluidyne and he confirmed that the amount of carbon candy that would need to be fed would be cost prohibitive for long term operation. This improvement was deemed not appropriate.

Improvement 2: Move air intakes to outside the tank

The idea behind this improvement would be to increase aeration efficiency by providing more oxygen in the provided air. However, Targie stated that this would only impart colder air into the system, decreasing the treatment efficiency. This improvement was deemed not appropriate.

Improvement 3: Add recycle pump between SBR and SAM

Adding a pump to move recycle from the SBR back to the SAM would eliminate the need for the existing overflow weir and pipe, which would be blocked. The current method of recycle imparts a large amount of oxygen into the recycle stream, making it impossible to achieve anoxic conditions in the SAM basin. Additionally, the overflow occurs during the SBR's aeration cycle, adding to the problem. The intent of pumping the recycle would be to reduce the DO in the SAM basin to improve denitrification. After speaking with Fluidyne, they did not make any indication that achieving denitrification in the SAM basin was a winning strategy based on the original design of the system. Newer systems are designed to denitrify in the SAM basin, but Fluidyne is suggesting modifications to allow denitrification in the SBR. This improvement was deemed not appropriate.

Improvement 5: Add blowers and diffused air to SBR, modify jet aerators

This could improve denitrification in the SBR by allowing pumping from the SAM to the SBR without aeration to make an anoxic phase. However, Fluidyne suggests instead installing valves on the jet aerator to turn off the air intake to allow pumping from the SAM to the SBR without aeration in a more cost-effective manner. Therefore, this improvement was deemed inefficient and not appropriate.

Improvement 6: Fluidyne proposed improvements

Fluidyne proposes a number of improvements that will allow the system to denitrify to meet the effluent TIN limit. All proposed improvements work together, therefore the list is not “pick-and choose”, but instead all of the improvements must be completed as one project. Some prep work will be needed to complete the improvements, but assuming this can be completed by the operators or the district, Fluidyne anticipates their onsite work will take only 3-days. The work will need to be coordinated in great detail, but it will not require taking the system completely offline, therefore no significant bypass pumping or hauling will be required. The proposed improvements include:

- Add isolation valves to air intake nozzles. This would allow pumping from SAM to SBR without aeration, allowing an anoxic cycle while still feeding the SBR providing food.
- Add mix pumps to SBR
- Replace/update controls/panel
- Add DO control
- Modify electrical as needed
- New panel view and software
- Possibly feed carbon candy to SBR

To complete these improvements, modification will need to be made to the basins to allow access. These modifications will be completed prior to Fluidyne arriving onsite to complete the upgrades. Modifications include adding new access hatches and enlarging existing access hatches.

Fluidyne has provided data from other facilities that have completed similar improvements to prove the desired result of these modifications. The total proposed cost for these improvements by Fluidyne is \$52,000. This includes the cost of installation, start-up, and operator training. This cost does not include engineering permitting costs or the cost of modifying access hatches to the basins.

Improvement 7: Add WAS pump in SBR

This may reduce foam in the SBR and SAM by reducing sludge age. Provides additional process control in SBR allowing operators to control sludge age and MLSS concentration.

Improvement 7: Add fine screen before ISAM

Reduces solids buildup in ISAM by removing trash before it reaches the biological process. May improve biological phosphorus removal in ISAM/SBR because ISAM is converted to anaerobic zone instead of solids storage.

Bowlin Travel ISAM Effluent Prior to BNR Modifications

Date	NO3-N	NO2-N	Ammonia-N	TKN	TIN
7/14/2015	30.0	0.0	0.0	5.2	30.0
7/21/2015	31.0	1.1	2.6	6.2	34.7
8/4/2015	22.0	0.0	0.0	4.1	22.0
8/11/2015	23.0	4.7	2.6	5.3	30.3
8/19/2015	45.0	1.4	0.0	2.7	46.4
9/2/2015	30.0	1.7	1.1	5.1	32.8
9/8/2015	7.3	7.2	9.0	14.0	23.5
10/7/2015	41.0	0.0	0.0	3.5	41.0
10/12/2015	31.0	2.0	1.5	6.0	34.5
10/20/2018	28.0	1.7	0.0	4.5	29.7
10/23/2018	38.0	0.0	0.0	2.9	38.0
10/27/2018	33.0	4.6	0.0	2.6	37.6
Average	29.9	2.0	1.4	5.2	33.4

Bowlin Travel ISAM Effluent After BNR Modifications

Date	NO3-N	NO2-N	Ammonia-N	TKN	TIN
1/11/2016	0.67	0.0	2.0	6.6	2.67
1/26/2016	0.0	0.0	2.4	7.8	2.40
2/2/2016	0.0	0.0	1.7	6.7	1.70
3/8/2016	0.0	0.0	0.0	4.4	0.00
4/11/2016	0.0	0.0	0.0	3.8	0.00
Average	0.134	0.0	1.22	5.86	1.35

FLUIDYNE CORPORATION

5436 Nordic Drive, Suite D Street Cedar Falls, IA 50613
Phone: (319) 266-9967 Fax: (319) 277-6034
targiem@fluidynecorp.com



PROPOSAL

FLUIDYNE CORPORATION (HEREINAFTER CALLED THE COMPANY) AGREES TO SELL TO THE PURCHASER AND THE PURCHASER AGREES TO BUY AND ACCEPT FROM THE COMPANY, THE ITEM (S) DESCRIBED HEREIN.

PROJECT: **Forest Hills Metropolitan District
Fluidyne ISAM™ Control System and
Equipment Upgrade**

PROPOSAL NO.: FLC 122818

DATE WRITTEN: December 28, 2018

WRITTEN BY: Targie Mandt
Fluidyne Corporation
Cedar Falls, Iowa

Fluidyne Corporation is pleased to offer the following equipment, engineering, services and training for your consideration to upgrade the existing ISAM™ system.

EQUIPMENT:

- 1) One (1) Allen Bradley PanelView Plus Color Touchscreen
- 2) One (1) Allen Bradley Analog Input Expansion Module
- 3) One (1) Allen Bradley Memory Module
- 4) One (1) Allen Bradley 24 VDC Power Supply
- 5) Ethernet cabling between new PanelView and PLC
- 6) One (1) lot of miscellaneous control parts; fuses, blocks, anchors, wire for internal wiring of Power Supply and HMI inside of existing panel.
- 7) One (1) NEMA 12 Auxiliary Control Panel for control of new jet mixing pump; panel to include HOA control switch, running status light, seal status light, breaker, contactor, overloads, terminal blocks for wiring new pumps and integration between existing control panel and PLC.
- 8) One (1) 3 HP SBR Jet Mixing pump with stainless steel nozzle, integral stand, leak/temp control relay and grab link with 20 ft. of cable.
- 9) Eight (8) Float Assemblies with grommets
- 10) One (1) lot of Dissolved Oxygen equipment including DO Analyzer, DO Probe and all necessary cables and mounting equipment.
- 11) Four (4) Stainless Steel Aspirating Nozzles with manual Air Valves.

ENGINEERING:

- 1) The PLC program will be developed to control new and existing equipment utilized advanced Fluidyne BNR control strategy. Software programming will include DO aeration and timed aeration control strategy along with anoxic fill, anoxic recycle, anoxic mix, DO set points and carbon addition integrated into control system.

FLUIDYNE CORPORATION
5436 NORDIC DRIVE, SUITE D
CEDAR FALLS, IOWA 50613
(319) 266-9967

PROPOSAL NO.: FLC 122818
PROJECT: Forest Hills
DATE: December 28, 2018

- 2) New software programming of the HMI to include DO and Timed Aeration modes, High and Low DO set points, anoxic fill, anoxic recycle, anoxic mix, chemical feed, SBR feed pump control and selection for aerobic/anoxic recycle. PanelView screens to include overview of ISAM system, equipment status, cycle status, process set points, alarming, service and other development screens pertinent to the process.
- 3) Price includes shop testing and simulation of the PLC & HMI programming.
- 4) Price includes new revised control drawings, sequence of operations, hardware cut sheets and O&M manuals.

SERVICE:

- 1) Price includes three (3) days of onsite service and two (2) days of travel by one (1) field service person to install HMI, Power Supply, and associated control panel hardware in existing control panel.
- 2) Price includes startup and commissioning equipment.
- 3) Price includes field testing control system with on-site equipment.
- 4) Price includes operator training of new control system and SBR system.
- 5) Price includes all travel expenses.

PRICING: The price for the above equipment is **\$51,969.00 FOB-factory with freight allowed to jobsite and includes all travel expense.**

CLARIFICATIONS:

- All mechanical and electrical installation of pumps, jet nozzles, valves and any other equipment outside of the existing control panel is by others.
- All tank rehab work including removal of steel plate in the SBR, addition of removable tank covers, access hatches, plumbing, refinishing of steel and any other work not included in this proposal is by others.
- The new HMI will be mounted where the existing HMI is located on the control panel. Fluidyne will provide cut out and installation of the new HMI.
- Installation of new control hardware including analog module, fuses, power supply and terminal blocks assumes there is sufficient clearance inside existing control panel and no modifications or additional parts have been added to existing control panel as originally supplied by Fluidyne.
- The DO equipment is to be installed by others prior to Fluidyne arriving to the site for commissioning of the new control system.
- The new auxiliary control panel for the jet mix pump is to be installed and electrically terminated prior to Fluidyne arriving to the site for commissioning of the new control system. All field wiring between the new pump and between the new mixing pump panel and existing control panel is by others and must be completed prior to Fluidyne arriving to site.
- An electrician must be present to assist Fluidyne with electrical work during the commissioning of the new control system. No external wiring outside of the control system is included in this proposal. All external wiring between field equipment and control panel is by others.
- The new stainless-steel jet nozzles with manual operated air valves are to replace the existing FRP jet nozzles. A mechanical contractor will need to cut out and remove the existing carbon steel plate in SBR tank above the four nozzles and install the new nozzles prior to Fluidyne arriving to the site for commissioning of the new control system. Removable covers or access hatches will need to be added and installed by others where the existing steel plate is cut out for access to each of the four jet aeration nozzles.
- The new SBR Jet mix pump will need to be installed in the corner of the SBR tank near the decanter. The pump will be provided with a stand. There is an existing 2 ft x 2 ft access hatch in the corner of the SBR near the decanter. The pump with the nozzle assembled will not fit inside the existing

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CEDAR FALLS, IOWA 50613
(319) 266-9967**

**PROPOSAL NO.: FLC 122818
PROJECT: Forest Hills
DATE: December 28, 2018**

- access hatch. A contractor will need to increase the size of the access hatch for the installation of the pump and for access to the pump for maintenance. All mechanical and electrical installation of the pump is by others.
- The new floats are to be installed by others prior to Fluidyne arriving to the site for commissioning of the new control system. Fluidyne will adjust the floats to design specification during commissioning.
 - The existing control system will need to be powered down and operated manually for 4 to 8 hours while the new control system is installed and commissioned.
 - Service for the purpose of installation, start-up and operator training is provided by one (1) service personnel, three (3) man-days provided in one (1) trip. Travel and living expenses are included in these trips. Additional service will be charged at a rate of \$1050/day plus travel and living expenses.

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EXCLUSIONS: Not furnished by Fluidyne are the following; any fittings except those specifically included above; supports; anchor bolts; carbon feed equipment and accessories; remote panels, disconnects or junction boxes; conduit and wiring external to the control panel; electrical and mechanical installation labor; off-loading of equipment; jobsite storage; taxes; duties; insurance and other items not specifically mentioned in the body of this proposal.

SHIPMENT: The price quoted is based on a target start-up date of 20 - 24 weeks after receipt of purchase order of our signed proposal.

TAXES: Any applicable duties, sales, use, excise or similar taxes are not included in the quoted price.

TERMS OF PAYMENT: Warranties shall apply only when payments are made in full and according to the following schedule:

25% with order, 65% Net 30 days after shipment, 10% Net 30 days after start-up

Unless other terms are specified, all payments shall be in United States Dollars and pro rate payments shall become due as deliveries are made. If date of delivery is delayed by purchaser, date of readiness for delivery shall be deemed date of delivery for payment purposes. If purchaser delays manufacture, a payment shall be made based on the purchase price and percentage of completion, balance payable in accordance with the terms stated. Title shall not pass to purchaser or end user until all payments including final payment and any retention for all goods and services have been received in full by Fluidyne.

If, at any time in Company's judgment, purchaser may be or may become unable or unwilling to meet the terms specified, Company may require satisfactory assurances of full or partial payment as a condition of commencing of continuing manufacture; or in advance of shipment, if shipment has been made, recover the product(s) from the carrier.

DURATION: This proposal shall remain in effect for 30 days after proposal date, unless changed in the interim upon written notice.

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**FLUIDYNE CORPORATION
TERMS OF SALE**

The conditions stated below shall constitute a part of the agreement resulting from the acceptance of an order for the whole or any part of the equipment covered by this quotation.

1. ACCEPTANCE:

All orders shall be made out to Fluidyne Corp., 5436 Nordic Drive, Suite D, Cedar Falls, Iowa 50613, and shall be subject to acceptance by Fluidyne. Orders may not be canceled without Fluidyne's written consent, and then only on terms indemnifying Fluidyne against loss. Fluidyne reserves the right to correct any typographical or clerical errors in the proposal, pricing, or specification. Acceptance of any contract by Fluidyne shall be contingent upon credit approval. Performance shall be subject to strikes, fires, accidents, or curtailments in manufacturing or due to delays unavoidable or beyond the control of Fluidyne. No direct or liquidated damages or penalties shall be accepted. Receipt of the original copy of this proposal, signed by the purchaser, shall constitute a purchase order. The drawings and bulletin illustrations submitted with this proposal shall be general type, arrangement and approximate dimensions of the equipment to be furnished. Fluidyne reserves the right to alter such details in design or arrangement of its equipment, which in its judgment would constitute an improvement in construction, application or operation. Fluidyne shall promptly forward all necessary engineering information for installation of its equipment to the purchaser upon receipt of this accepted proposal. Any changes in equipment, arrangement of equipment, or application of equipment requested by purchaser after acceptance of proposal will be made at purchaser's expense.

2. TAXES

The prices quoted are subject to any addition, which may be necessary to cover any tax charge now existing or hereafter imposed by Federal, State, or Municipal authorities upon equipment or services herein described or the production, sale, distribution or delivery thereof, or upon any feature of this transaction.

3. BINDING RESPONSIBILITIES:

Sales representatives are not authorized to bind us. Typographical errors are not binding.

4. CANCELLATION:

After acceptance, an order shall not be subject to cancellation unless cancellation charges are borne by the Purchaser for work done by the Seller up to the time of receipt of cancellation notice; nor shall such orders be subject to change unless price increases are born by the Purchaser.

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5. SHIPMENT AND DELIVERY:

All deliveries quoted are estimates based on Fluidyne's best judgment at the time of this proposal, but shipment on these dates is not guaranteed. Deliveries are figured from date of receipt in Cedar Falls, Iowa of approved order and technical data. Fluidyne will not accept any claims caused by delay in shipment or delivery. It is further understood that storage charges of 1 percent per month will apply commencing 30 days from date of equipment completion if purchaser asks the delivery be delayed after production is started. Billing will be made at time of completion of equipment and paid per standard terms.

6. TERMS OF PAYMENT:

Terms of payment are as stipulated in the body of this proposal. Accounts not paid on net cash due date bear interest at the rate of 1.5 percent per month not to exceed the maximum permissible by law. Title shall not pass to purchaser or end user until all payments including final payment and any retention for all goods and services have been received in full by Fluidyne.

7. INSTALLATION AND INITIAL OPERATION:

All equipment shall be installed by and at the expense of the Purchaser unless otherwise stipulated. The Seller will furnish at its option, engineers to supervise the installation and starting up of the equipment. Field service will be provided by a factory-trained representative at a per diem rate of \$1,050.00 plus travel and expenses on any additional period not stated in this contract.

8. WARRANTY:

Fluidyne warrants the equipment proposed and described herein against defects in material and workmanship under normal service for a period of one year after date of start-up, not to exceed eighteen months from date of shipment. Parts of products manufactured by others and provided by Fluidyne are warranted only to the extent of the original manufacturer's warranty. This warranty is valid provided that the installation operation and maintenance of the equipment is made in accordance with Fluidyne's instructions. The purchaser must promptly give written notice of any equipment defects to Fluidyne. Under warranty, Fluidyne will provide, without cost to the purchaser, such replacement parts as may be required to repair or replace the defective equipment. All labor as may be required to make such replacements must be made by purchaser unless stated otherwise in this proposal. Qualified Fluidyne personnel or its agents must perform all startup service, or this warranty is void. Fluidyne will not warrant nor replace any material involved when repairs are made without prior written authorization from Fluidyne.

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THIS IS FLUIDYNE'S SOLE WARRANTY. FLUIDYNE MAKES NO OTHER WARRANTY OF ANY KIND, IMPLIED OR EXPRESSED: ALL IMPLIED OR EXPRESSED WARRANTY MADE BY ANY PERSON, AGENT OR REPRESENTATIVE WHICH EXCEEDS FLUIDYNE'S AFOREMENTIONED OBLIGATION ARE HEREBY DISCLAIMED BY FLUIDYNE AND EXCLUDED FROM THIS WARRANTY.

9. PATENTS:

The equipment provided by Fluidyne may be covered by patents pending or issued. Fluidyne grants the right to use this equipment without further charges. Fluidyne does not grant rights to use, royalties, or protection against patent litigation arising from use of this equipment in patented processes controlled by others unless otherwise listed above.

10. CHANGE ORDERS:

Any change orders shall be mutually agreeable between buyer and seller.

11. LIABILITY:

In no event shall either party be liable to the other party for anticipated profits or for incidental, special, indirect, punitive or consequential damages under any circumstances. A party's liability on any claim of any kind for any loss or damage arising out of, connected with, or resulting from this Agreement or from the performance or breach thereof shall, in no case, exceed the price allocable to the Equipment or the Services or any unit thereof which gives rise to the claim. Neither Buyer nor Seller shall be liable for penalties of any description.

12. TERMS OF SALE:

Pricing is based on Fluidyne's standard terms of sale.

**SUBMITTED BY: FLUIDYNE CORPORATION
DATE: December 28, 2018
PROJECT: Forest Hills Metropolitan District, CO**

ACCEPTED BY: _____
(Sign and Title)

(Company Name)

DATED: _____

PURCHASE ORDER NUMBER: _____

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DATE: December 28, 2018**

CUSTOMER BILLING INFORMATION:

NAME: _____
ADDRESS: _____
CITY/STATE/ZIP: _____
PHONE: _____
EMAIL: _____

CUSTOMER SHIPPING INFORMATION:

NAME: _____
ADDRESS: _____
CITY/STATE/ZIP: _____
PHONE: _____
EMAIL: _____

FHMD Master-planning Committee Meeting Minutes

Meeting date: 26 May 2021 (Held via Zoom)

Members present: Steve Burden (SJB) – sjburden@hotmail.com
Stephen Iskalis (SCI) – siskalis@yahoo.com
Erich Kirsch (EWK) – erichkirsch@gmail.com
David Moser (DM) – david.moser@comcast.net
Michael Oakley (MPO) – director2@fhmd.net (Chair & FHMD Rep)
Victor Robert (VER) – drvrob@icloud.com
Brenda Shuler (BAS) – brendashuler@yahoo.com
Ronda Zivalich (RKZ) – management@fhmd.net (District Manager)

Guests present: None

Members absent: None

1. Welcomed Victor Robert, volunteer for the open MPC homeowner position

- Victor and his family moved into the District in October 2020 and live at 1004 Star Ridge

2. Reviewed results of the 19 May Board meeting and the status of ongoing 2021 projects

- Gate replacements and addition
 - The Board approved awarding the contract to Rocky Mountain Access Controls as well the Phase 1 purchase order to replace the Eastwood gate
 - The District issued both documents to RMAC
 - Director Carson is working through the final technical details that will be included in the purchase order(s) to replace the Forest Hills gate and install the Summerwood gate
 - The project is overrunning its \$65,000 budget by \$21K, which may reduce budgeted funding for the 2021 landscaping and irrigation project
 - In view of the existing overrun, the Board did not approve the \$6K necessary to install stone-clad gate posts at Summerwood
 - EWK has since polled the other Summerwood residents, who all agreed to contribute to funding the posts
- Phase 1 Landscaping and Irrigation of the Outdoor Master Plan (OMP)
 - MPO had presented the MPC's recommendations to the Board that the District should proceed with Phase I of the landscaping plan, based on the \$40,500 funded in the 2021 Budget
 - The recommendation also asked the Board to approve a sum not to exceed \$6,000 to issue a negotiated design contract/PO to the Outdoor Design Group for Phase 1
 - SCI and other Committee Members had volunteered to form a working group to assist Director Carson with scope development

- The Board tabled discussion on the remaining high-priority phases of the OMP that would be programmed for later years of the draft Master
- Gatehouse interior/exterior structural repairs
 - The District is ready to issue the master contract and purchase order(s), but needs the Riva Chase HOA to move its picnic supplies and holiday decorations
 - MPO will contact the Foothills Fire & Rescue District to find out if they would accept the supplies, in case the RCHOA decides not to move them (Post-meeting call indicates they would be delighted to take the picnic supplies...decorations TBD)
- c. Gatehouse interior/exterior electrical repairs
 - Nothing to report at this time
- Pavement and stormwater drainage repairs
 - After significant weather delays, Element Engineering (EE) had completed its survey of the stormwater drainage problem areas and presented the results to the Board
 - The Board requested EE confer with WesTest, so the latter could integrate EE's results into the overall 2021 pavement repair project and provide cost estimates for fixing each of the problem areas
 - The Board scheduled a special meeting for 3 June 2021 to review WesTest's draft contract documents and decide on the path forward
- Color palette
 - The Board approved Director Carson's proposal to engage a color palette scheme expert to help the District choose the overall color scheme for General Fund assets

3. Review new draft Master Plan document and the FHMD Repairs and Capital Improvements List 2021.05

- EWK and MPO had attempted to brief the Board on the latest Master Plan update but did not get very far and obtained no decisions on setting aside a certain amount of each year's available future budget funds and transferring that into the Capital Projects Fund to create a reserve for the next major road project(s).
- RKZ, as District Manager, asked MPO if the MPC had incorporated the FHMD Repairs and Capital Improvements List 2021.05. The answer was no, and MPO suggested that subject should have been broached.
- A review of the FHMD list showed that more than half of its proposed projects had been addressed and included in the Master Plan, while the Committee had deemed other items, such as streetside bollards, as lower priorities that would be evaluated and included in later iterations of the Master Plan.
- Members agreed to review the latest version of the Master Plan and identify asset groups on which they wanted to work and develop cost estimates.

4. Select date, time and location for the next meeting

- Wednesday, 26 May 2021 at 6:30 PM, via Zoom

Explaining the 10-year Master Plan as of 26 May 2021

- A work in progress that needs some Board inputs to allow the Master-planning Committee (MPC) to proceed (See below)
- Addresses only assets funded by the General and Capital Projects Funds
- May address the Water & Sewer Fund in the future
- Not a budget, but a budget development tool that provides investment recommendations from the MPC to the District Manager (an MPC member) and the Board
- For the moment, simplifies future outlooks for revenues and expenditures by locking them at 2021 levels
- Assumes the Board will approve maintaining a minimum of \$100,000 cash-on-hand balance, as a security reserve
- Assumes the Board will approve a certain portion of the General Fund revenues (currently proposed at \$100,000) be transferred into the Capital Projects Fund to:
 - Replenish funds spent on the 2021/22 road projects.
 - Provide a reserve to fund future major project for roads and General Fund Assets
 - Should preclude our having to pursue additional bond issuances.
- Investment priority objectives
 - Ensuring functionality of GF and CP assets
 - Improve appearance.
 - Lack of a needed functionality or facility.
- Near-term project cost estimates are based on contractor quotes of recent historical contract costs.
- The MPC will continue to refine project scopes and estimates in this living document and propose a list of projects for the 2022 budget process.

FHMD Budget 2021 - 2031
(General Fund and Capital Projects Funds Only)

Detailed Breakdown

June 8, 2021 (DRAFT)

REF #		2021	2022	2023	2024	2025
15	TOTAL REVENUE	\$ 350,897	\$ 350,897	\$ 350,897	\$ 350,897	\$ 350,897
	EXPENDITURES:					
	General & Administrative:					
31	General & Administrative Total	\$ 44,929	\$ 44,929	\$ 44,929	\$ 44,929	\$ 44,929
	Facility Maintenance:					
45	Facility Maintenance Total	\$ 120,340	\$ 95,340	\$ 95,340	\$ 95,340	\$ 95,340
	TOTAL OPERATING EXPENSES (G&A + Fac Maint):	\$ 165,269	\$ 140,269	\$ 140,269	\$ 140,269	\$ 140,269
	Repairs and Improvements (R&I):					
	Projected Available R&I Funds:	\$ 185,628	\$ 210,628	\$ 210,628	\$ 210,628	\$ 210,628
	Roads:					
46	Pavements - Capital Projects Reserves Funding	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
47	Pavements - Crack Sealing	\$ -	\$ -	\$ -	\$ 6,000	\$ -
48	Pavements - Resurfacing & crack sealing (See also REF# 113)	\$ -	\$ -	\$ -	\$ -	\$ 15,000
49	Stormwater Drainage Study	\$ 2,520	\$ -	\$ -	\$ -	\$ -
50	Stormwater Drainage Surveying	\$ 7,480	\$ -	\$ -	\$ -	\$ -
51	Regrade Water & Wastewater Plant Roads	\$ -	\$ 15,000	\$ -	\$ 10,000	\$ -
52	Striping - Eastwood, Forest Hills & Willobe	\$ -	\$ -	\$ -	\$ 20,000	\$ -
53	Curbs	\$ -	\$ -	\$ 5,000	\$ -	\$ -
54	Stormwater culverts (New Nakota, Summerwood)	\$ -	\$ -	\$ -	\$ -	\$ -
55	Gates:					
56	Main Gates - Repair, replace, install	\$ 65,000	\$ -	\$ -	\$ -	\$ -
57	Forest Hills inbound	\$ -	\$ -	\$ -	\$ -	\$ -
58	Forest Hills outbound	\$ -	\$ -	\$ -	\$ -	\$ -
59	Forest Hills control system	\$ -	\$ -	\$ -	\$ -	\$ -
60	Eastwood in/outbound	\$ -	\$ -	\$ -	\$ -	\$ -
61	Eastwood control system	\$ -	\$ -	\$ -	\$ -	\$ -
62	New Summerwood in/outbound	\$ -	\$ -	\$ -	\$ -	\$ -
63	Shingle Creek Road Emergency	\$ -	\$ -	\$ -	\$ -	\$ -
64	Grapevine Road Emergency	\$ -	\$ -	\$ -	\$ -	\$ -
65	Gatehouse:					
66	Gatehouse - Exterior painting, interior/exterior	\$ 20,000	\$ -	\$ -	\$ -	\$ -
70	Landscaping and Irrigation:					
71	Outdoor Master Plan	\$ 14,500	\$ -	\$ -	\$ -	\$ -
72	Phase 1: Forest Hills Entrance / Gatehouse	\$ 40,500	\$ 66,000	\$ -	\$ -	\$ -
73	Phase 2: Park Area	\$ -	\$ -	\$ 55,000	\$ 70,000	\$ 25,000
74	Phase 3: Pond 6 Area	\$ -	\$ -	\$ -	\$ -	\$ -

FHMD Budget 2021 - 2031
(General Fund and Capital Projects Funds Only)

Detailed Breakdown

June 8, 2021 (DRAFT)

REF #		2021	2022	2023	2024	2025
75	Phase 4: Pond 4 Area	\$ -	\$ -	\$ -	\$ -	\$ -
76	Phase 5: Eastwood Gate Area	\$ -	\$ -	\$ -	\$ -	\$ 20,000
77	Phase 6: Pond 5 Area	\$ -	\$ -	\$ -	\$ -	\$ 25,000
78	Phase 7: Other trails	\$ -	\$ -	\$ -	\$ -	
103	Signage:					
104	Street names	\$ -	\$ 3,000	\$ 1,500	\$ 1,500	\$ 3,000
105	Traffic (Stop, speed limits, etc.)	\$ -	\$ 5,000	\$ 2,500	\$ 2,500	\$ 5,000
106	Fire Mitigation:	\$ -	\$ -	\$ -	\$ -	\$ -
107	Certified Forester Evaluation	\$ -	\$ -	\$ 70,000	\$ -	\$ -
108	Tree / Brush Removal	\$ -	\$ 8,000	\$ -	\$ -	\$ -
109	Repairs and Improvements Total	\$ 150,000	\$ 197,000	\$ 234,000	\$ 210,000	\$ 193,000
110	TOTAL EXPENDITURES:	\$ 315,269	\$ 337,269	\$ 374,269	\$ 350,269	\$ 333,269
111	BUDGET SURPLUS (DEFICIT):	\$ 35,628	\$ 13,628	\$ (23,372)	\$ 628	\$ 17,628
	CAPITAL PROJECTS FUND - EXPENDITURES:					
112	Road Project	\$ (500,000)	\$ (250,000)	\$ -	\$ -	\$ -
113	Major Crack Repair (2031 estimated timing)	\$ -	\$ -	\$ -	\$ -	\$ -
114	TOTAL CAPITAL PROJECTS FUND EXPENDITURES	\$ (500,000)	\$ (250,000)	\$ -	\$ -	\$ -
	FUND BALANCES:					
	General Fund:					
115	Beginning of Year Balance	\$ 161,914	\$ 109,722	\$ 123,350	\$ 99,979	\$ 100,607
116	Total General Fund Revenue	\$ 350,897	\$ 350,897	\$ 350,897	\$ 350,897	\$ 350,897
117	Total General Fund Expenditures	\$ (315,269)	\$ (337,269)	\$ (374,269)	\$ (350,269)	\$ (333,269)
118	Budget Surplus (Deficit)	\$ 35,628	\$ 13,628	\$ (23,372)	\$ 628	\$ 17,628
119	End of Year Balance	\$ 109,722	\$ 123,350	\$ 99,979	\$ 100,607	\$ 118,236
		**Projected YE Cash Per May BOD Report				
	Capital Projects Fund (Roads)					
120	Beginning Balance	\$ 750,000	\$ 250,000	\$ 100,000	\$ 200,000	\$ 300,000
121	Additions (See Ref #46)	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
122	Reductions (see Ref #114)	\$ (500,000)	\$ (250,000)	\$ -	\$ -	\$ -
123	Ending Balance	\$ 250,000	\$ 100,000	\$ 200,000	\$ 300,000	\$ 400,000

Forest Hills Metro District
Balance Sheet
As of May 31, 2021

	{12} General Fund	{15} Debt Service	{14} Capital Projects	{16} Water & Sewer	Total
ASSETS					
Current Assets					
Checking/Savings					
12-1000 · First Bank - Checking (GF)	\$ 10,935.91	\$ -	\$ -	\$ -	\$ 10,935.91
16-1000 · First Bank - Checking (WS)				84,613.23	84,613.23
12-1150 · Colotrust	175,946.96				175,946.96
12-1160 · Colotrust - CTF	11,095.80				11,095.80
14-1160 · Colotrust			728,956.80		728,956.80
15-1150 · Colotrust (DS)	-	93,375.90			93,375.90
Total Checking/Savings	<u>197,978.67</u>	<u>93,375.90</u>	<u>728,956.80</u>	<u>84,613.23</u>	<u>1,104,924.60</u>
Accounts Receivable					
16-1300 · A/R - Customers	-			6,304.94	6,304.94
16-1305 Allowance for doubtful accounts				-	-
Total Accounts Receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,304.94</u>	<u>6,304.94</u>
Other Current Assets					
Cash with County Treasurer					
12-1200 - Cash with County Treasurer	-				-
12-1310 Property taxes receivable	316,933.00				316,933.00
15-1310 Property taxes receivable		150,522.00			150,522.00
12-1400 - Prepaid Expenses	3,427.53				3,427.53
16-1400 - Prepaid Expenses				4,598.41	4,598.41
Total Cash with County Treasurer	<u>320,360.53</u>	<u>150,522.00</u>	<u>-</u>	<u>4,598.41</u>	<u>475,480.94</u>
Intercompany Transactions					
12-1450 · Due from Other Funds	86,177.75				86,177.75
14-1450 · Due to/from other Funds			-		-
15-1450 · Due from other Funds (DS)		-			-
16-1450 · Due from other Funds (WS)				(86,177.75)	(86,177.75)
17-1450 · Due from other Funds (CTF)				-	-
Total Intercompany Transactions	<u>86,177.75</u>	<u>-</u>	<u>-</u>	<u>(86,177.75)</u>	<u>-</u>
Total Other Current Assets	<u>86,177.75</u>	<u>-</u>	<u>-</u>	<u>(86,177.75)</u>	<u>-</u>
Total Current Assets	<u>604,516.95</u>	<u>243,897.90</u>	<u>728,956.80</u>	<u>9,338.83</u>	<u>1,586,710.48</u>
Fixed Assets					
12-1500 - Security Gates	-				-
14-1710 · Streets			1,794,920.34		1,794,920.34
14-1720 · Erosion System			61,089.00		61,089.00
14-1730 · Landscaping			152,954.00		152,954.00
14-1740 · Recreation			237,152.75		237,152.75
14-1750 · Accumulated Depreciation			(1,870,050.75)		(1,870,050.75)
16-1700 - Construction in Progress				51,030.50	51,030.50
16-1750 · Accumulated Depreciation (WS)				(2,686,077.76)	(2,686,077.76)
16-1760 · Water System				2,572,900.55	2,572,900.55
16-1770 · Sewer System				2,677,695.94	2,677,695.94
Total Fixed Assets	<u>-</u>	<u>-</u>	<u>376,065.34</u>	<u>2,615,549.23</u>	<u>2,991,614.57</u>
Other Assets					
15-1510 · Original Issue Discount		-			-
15-1900 - Amount provided for Debt		1,828,000.00			1,828,000.00
Total Other Assets	<u>-</u>	<u>1,828,000.00</u>	<u>-</u>	<u>-</u>	<u>1,828,000.00</u>
TOTAL ASSETS	<u>\$ 604,516.95</u>	<u>\$ 2,071,897.90</u>	<u>\$ 1,105,022.14</u>	<u>\$ 2,624,888.06</u>	<u>\$ 6,406,325.05</u>

Forest Hills Metro District
Balance Sheet
As of May 31, 2021

	{12} General Fund	{15} Debt Service	{14} Capital Projects	{16} Water & Sewer	Total
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
12-2000 · Accounts Payable	\$ 11,533.78				\$ 11,533.78
14-2000 · Accounts Payable (CP)	-		\$ 2,786.00		2,786.00
12-2005 · Credit Card Payable	729.33			\$ -	729.33
14-2005 · Retainage Payable (CP)			-		-
15-2000 · Accounts Payable (DS)		21,235.27			21,235.27
16-2000 · Accounts Payable (WS)				29,393.41	29,393.41
Total Accounts Payable	12,263.11	21,235.27	2,786.00	29,393.41	65,677.79
Other Current Liabilities					
12-2010 · Deposit in Lieu of Surety Bond	1,000.00				1,000.00
15-2016 - Bonds payable - short term		104,000.00			104,000.00
12-2020 Property taxes deferred	316,933.00				316,933.00
15-2020 Property taxes deferred		150,522.00			150,522.00
15-2025 · Accrued Interest		3,539.21			3,539.21
15-2050 - Construction deposit				-	-
Total Other Current Liabilities	317,933.00	258,061.21	-	-	575,994.21
Total Current Liabilities	330,196.11	279,296.48	2,786.00	29,393.41	641,672.00
Long Term Liabilities					
15-2015 · Bonds Payable - Long Term		1,724,000.00			1,724,000.00
15-2040 - Investment in Fixed Assets			376,065.34		376,065.34
Total Long Term Liabilities	-	1,724,000.00	376,065.34	-	2,100,065.34
Total Liabilities	330,196.11	2,003,296.48	378,851.34	29,393.41	2,741,737.34
Equity					
12-3080 · Retained Earnings	166,933.08				166,933.08
14-3060 - Net Investment in Capital Assets (CP)					-
14-3080 · Retained Earnings (CP)			750,052.89		750,052.89
15-3060 - Net Investment in Capital Assets (DS)					-
15-3080 · Retained Earnings (DS)		(1,257.48)			(1,257.48)
16-3060 · Net Assets - Invstd Captl Asset				2,615,549.23	2,615,549.23
16-3080 · Retained Earnings (WS)				(16,454.70)	(16,454.70)
Net Income	107,387.76	69,858.90	(23,882.09)	(3,599.88)	149,764.69
Total Equity	274,320.84	68,601.42	726,170.80	2,595,494.65	3,664,587.71
TOTAL LIABILITIES & EQUITY	\$ 604,516.95	\$ 2,071,897.90	\$ 1,105,022.14	\$ 2,624,888.06	\$ 6,406,325.05

FOREST HILLS METROPOLITAN DISTRICT
2019 Actual, 2020 Actual, 2021 YTD and Budget
As of May 31, 2021, Preliminary

	2019		2020		2021	
	Actual	Original Budget	Actual	Original Budget	Actual	Amended Budget
General Fund:						
Total Revenue	266,228	250,610	264,644	258,246	207,066	350,097
Total Expenditures	(166,422)	(182,790)	(350,869)	(352,466)	(99,679)	(315,269)
Net Revenue (Expenditures)	99,806	67,820	(86,225)	(94,220)	107,388	34,828
Interfund Transfers	-	-	-	-	-	-
Water & Sewer Fund:						
Total Revenue	295,821	792,280	309,497	798,940	122,343	823,704
Total Expenditures	(308,247)	(797,963)	(323,068)	(801,930)	(125,920)	(803,657)
Net Revenue (Expenditures)	(12,426)	(5,683)	(13,571)	(2,990)	(3,577)	20,047
Interfund Transfers	-	-	-	-	-	-
Capital Fund:						
Total Revenue	-	-	785,165	-	116	-
Total Expenditures	-	-	(35,165)	-	(6,337)	(500,000)
Net Revenue (Expenditures)	-	-	750,000	-	(6,221)	(500,000)
Interfund Transfers	-	-	-	-	-	-
Debt Fund:						
Total Revenue	322,405	322,013	332,786	303,967	92,480	151,482
Total Expenditures	(322,015)	(322,369)	(390,621)	(316,320)	(22,624)	(149,978)
Net Revenue (Expenditures)	390	(356)	(57,835)	(12,353)	69,856	1,504
Combined Funds:						
Total Revenue	884,454	1,364,903	1,692,092	1,361,153	422,005	1,325,283
Total Expenditures	(796,684)	(1,303,122)	(1,099,723)	(1,470,716)	(254,560)	(1,768,904)
Net Revenue (Expenditures)	87,770	61,781	592,369	(109,563)	167,446	(443,621)
Fund Balance End of Year:						
General	273,693	227,166	134,185	186,180	135,153	315,228
Capital	-	-	-	-	250,053	250,053
Water & Sewer	64,268	54,132	(4,884)	89,378	42,887	112,415
Total	337,961	281,298	129,301	275,558	428,093	677,696
Debt Fund Balance	51,425	59,675	51,425	3,397	51,425	-
Assessed Value		8,963,176		9,276,027		9,291,512
Mill Levies:						
General		24.285		24.285		34.110
Debt		32.000		32.000		16.200
Total		56.285		56.285		50.310
Minimum Emergency Reserves		\$ 39,094		\$ 44,121		\$ 53,067

FOREST HILLS METROPOLITAN DISTRICT
2020 Actual and 2021 YTD and Budget
GENERAL FUND
As of May 31, 2021, Preliminary

	2021								
	2020		May	Actual	Estimate	Actual to Budget	Amended	Projected Variance	Favorable / (Unfavorable)
	May	Jan-Dec	Actual	Jan-May	June- Dec				
Revenue:									
Property Taxes	40,807	225,222	61,158	194,683	122,250	316,933	61%	316,933	-
Conservation Trust Fund	-	2,044	-	554	1,386	1,940	29%	1,940	-
Specific Ownership Taxes	2,260	35,551	2,859	11,768	18,232	30,000	39%	30,000	-
Interest, Grants, Other	184	1,827	10	61	1,163	1,224	5%	1,224	-
Total Revenue	43,251	264,644	64,027	207,066	143,031	350,097	59%	350,097	-
Expenditures:									
Administration	3,590	46,670	5,457	17,723	16,841	34,564	51%	34,564	-
Contractors	4,574	54,125	560	13,845	(1,845)	12,000	115%	12,000	-
Other Expenses	214	5,975	262	5,593	26,988	32,581	18%	30,365	-
Maintenance Expense	2,949	89,734	3,109	38,844	49,925	88,769	44%	88,340	-
Repairs and Improvements	1,898	154,365	5,490	23,674	126,326	150,000	16%	150,000	-
Total Expenditures	13,225	350,869	14,878	99,679	218,235	317,914	32%	315,269	-
Revenue in Excess of Expenditures Before Transfers	30,026	(86,225)	49,149	107,388	(75,204)	32,184		34,828	-
Transfer (to) from W&S Fund	-	-	-	-	-	-		-	-
Transfer to Capital Projects Fund	-	-	-	-	-	-		-	-
Revenue in Excess of Expenditures After Transfers	30,026	(86,225)	49,149	107,388	(75,204)	32,184		34,828	-
Fund Balance Beginning of Year	102,969	189,194	161,208	102,969	102,969	102,969		280,400	
Fund Balance End of Year	132,995	102,969	210,357	210,357	27,765	135,153		315,228	
* See Detail on page 2									
	2014	2015	2016		2017	2018	2019	2020	2021
ASSESSED VALUATION	8,706,180	8,658,652	8,746,265		8,747,778	8,958,166	8,963,176	9,276,027	9,291,512
MILLS	24.285	24.285	24.285		24.285	24.285	24.285	24.285	34.110
REVENUE	211,430	210,275	212,403		212,440	217,549	217,671	225,268	316,933

FOREST HILLS METROPOLITAN DISTRICT
2020 Actual and 2021 YTD and Budget
GENERAL FUND DETAIL
As of May 31, 2021, Preliminary

	2021								
	2020		May	Actual	Estimate	Actual to Budget		Amended	Projected Variance
	May	Jan-Dec	Actual	Jan-May	June-Dec	Projection	Percentage	Budget	Favorable / (Unfavorable)
Administration Detail:									
District Manager	1,700	24,910	750	4,650	6,750	11,400	100%	11,400	-
Administrative Assistant	550	6,694	550	2,750	3,850	6,600	100%	6,600	-
Accountant	350	4,200	350	1,750	2,450	4,200	100%	4,200	-
County Treasurer Fees	612	3,380	917	2,920	1,834	4,754	100%	4,754	-
Insurance and Bonds	378	4,536	440	2,603	1,957	4,560	100%	4,560	-
Audit	-	2,950	2,450	3,050	-	3,050	100%	3,050	-
Total Administration	3,590	46,670	5,457	17,723	16,841	34,564	51%	34,564	-
Contractors Detail:									
Legal	244	32,880		11,490	(5,490)	6,000	100%	6,000	-
Legal - Election expense	3,100	18,685		-	-	-	#DIV/0!	-	-
Engineering	1,230	2,560	560	2,355	3,645	6,000	100%	6,000	-
Total Contractors	4,574	54,125	560	13,845	(1,845)	12,000	115%	12,000	-
Other Expenses Detail:									
Telephone	111	1,327	121	603	741	1,344	100%	1,344	-
Mailbox		288		-	288	288	0%	288	-
Membership Dues									
SDA		621	51	331	294	625	53%	625	-
Website		1,936		3,156	-	3,156	336%	940	(2,216)
Office Supplies	29	421		1,043	(475)	568	184%	568	-
Bank Fees	10	402	20	110	10	120	92%	120	-
Meetings		120		-	480	480	0%	480	-
Utilities	64	860	70	350	650	1,000	35%	1,000	-
Grant Expense - Water/Sewer Fund					25,000	25,000	0%	25,000	-
Total Other Expenses	214	5,975	262	5,593	26,988	32,581	18%	30,365	(2,216)
Maintenance Detail:									
General Maintenance	553	5,459	701	2,257	9,743	12,000	19%	12,000	-
Landscape Maintenance	1,251	16,639	2,408	7,958	8,422	16,380	49%	16,380	-
Community Clean Up		-		-	1,000	1,000	0%	1,000	-
Restroom Cleaning		-		260	960	1,220	27%	960	(260)
Snow Removal	-	45,500		26,600	13,400	40,000	67%	40,000	-
Sand/Salt		4,800		1,600	10,400	12,000	13%	12,000	-
Street Sweeping		2,450		-	3,000	3,000	0%	3,000	-
Security Gates	1,145	14,886	169	3,000	3,000	3,169	6%	3,000	(169)
Total Maintenance	2,949	89,734	3,109	38,844	49,925	88,769	44%	88,340	(429)
Repairs and Improvements Detail:									
Gates - Repair, replace, install				-	65,000	65,000	0%	65,000	-
Forest Hill Drive Roadway Project	1,898	154,365							
Gatehouse - Exterior, painting, interior/exterior		-		-	20,000	20,000	0%	20,000	-
Outdoor Master Plan		-		-	14,500	14,500	0%	14,500	-
Phase 1 Landscaping and irrigation				14,934	25,566	40,500	37%	40,500	-
Stormwater Drainage Study				2,470	50	2,520	98%	2,520	-
Stormwater Drainage Survey			5,490	6,270	1,210	7,480	84%	7,480	-
Total Repairs and Improvements	1,898	154,365	5,490	23,674	126,326	150,000	16%	150,000	-

FOREST HILLS METROPOLITAN DISTRICT
2020 Actual and 2021 YTD and Budget
WATER AND SEWER FUND
As of May 31, 2021, Preliminary

	2020		2021					Actual to Budget Percentage	Amended Budget	Projected Variance Favorable / (Unfavorable)
	May	Jan-Dec	May Actual	Actual Jan-May	Estimate June - Dec	Estimate Projection				
Revenue:										
Water Use Fees	4,995	37,242	706	6,032	17,056	23,088	26%	23,088	-	
Water Service Fees	9,768	112,388	9,734	48,827	68,389	117,216	42%	117,216	-	
Sewer Service Fees	13,098	156,667	13,052	65,474	91,702	157,176	42%	157,176	-	
Availability of Service		960		480	240	720	67%	720	-	
SRF Loan					500,000	500,000	0%	500,000	-	
Grant Income - General Fund					25,000	25,000	0%	25,000	-	
Interest & Other	85	2,240	205	1,530	(1,026)	504	304%	504	-	
Total Revenue	27,946	309,497	23,697	122,343	701,361	823,704	15%	823,704	-	
Expenditures:										
Administration	3,630	52,464	5,177	16,484	20,615	37,099	44%	37,099	-	
Contractors	8,588	105,247	20,386	52,825	46,745	99,570	53%	99,570	-	
Water System R&M	3,811	67,252	2,709	27,324	49,214	76,538	36%	76,538	-	
Sewer System R&M	7,249	72,917	260	17,566	72,884	90,450	19%	90,450	-	
Repairs and Improvements	-	25,188	2,388	11,721	488,279	500,000	2%	500,000	-	
Total Expenditures	23,278	323,068	30,920	125,920	677,737	803,657	16%	803,657	-	
* See Detail on page 2										
Revenue in Excess of Expenditures Before Transfers	4,668	(13,571)	(7,223)	(3,577)	23,624	20,047		20,047	-	
Transfer from GF	-	-	-	-	-	-		-		
Transfer (to) CPF	-	-	-	-	-	-		-		
Revenue in Excess of Expenditures After Transfers	4,668	(13,571)	(7,223)	(3,577)	23,624	20,047		20,047		
Depreciation Expense		-								
Fund Balance Beginning of Year	36,411	36,411	26,486	22,840	22,840	22,840		92,368		
Fund Balance End of Year	\$ 41,079	\$ 22,840	\$ 19,263	\$ 19,263	\$ 46,464	\$ 42,887		\$ 112,415	\$ -	

FOREST HILLS METROPOLITAN DISTRICT
2020 Actual and 2021 YTD and Budget
WATER AND SEWER FUND DETAIL
As of May 31, 2021, Preliminary

	2021								<i>Projected Variance Favorable / (Unfavorable)</i>
	2020		May	Actual	Estimate	Projection	Actual to Budget	Amended	
	May	Jan-Dec	Actual	Jan-May	June - Dec		Percentage	Budget	
Administration:									
District Manager	1,700	24,437	750	3,750	5,250	9,000	42%	9,000	-
Administrative Assistant	550	6,628	550	2,750	3,850	6,600	42%	6,600	-
Accountant	350	4,200	350	1,750	2,450	4,200	42%	4,200	-
Billing	592	6,949	614	2,894	4,006	6,900	42%	6,900	-
Insurance and Bonds	378	4,536	403	1,990	2,570	4,560	44%	4,560	-
Permits	-	1,949	-	-	1,949	1,949	0%	1,949	-
Dues & Subscription	60	720	60	300	420	720	42%	720	-
UNCC	-	-	-	-	120	120	0%	120	-
Audit	-	2,950	2,450	3,050	-	3,050	100%	3,050	-
Office Supplies	-	95	-	-	-	-	#DIV/0!	-	-
Total Administration	3,630	52,464	5,177	16,484	20,615	37,099	44%	37,099	-
Contractors:									
Legal and Water Rights									
Attorney	750	9,359	13,878	16,492	(15,292)	1,200	1374%	1,200	-
Engineer	1,445	13,400	130	3,485	5,515	9,000	39%	9,000	-
Engineering	-	3,490	-	55	11,945	12,000	0%	12,000	-
Utility Locates	45	2,582	30	1,053	147	1,200	88%	1,200	-
Operator	6,348	76,416	6,348	31,740	44,430	76,170	42%	76,170	-
Total Contractors	8,588	105,247	20,386	52,825	46,745	99,570	53%	99,570	-
Water System R&M:									
Water Rights Memberships									
BCWA	-	4,390	-	4,415	85	4,500	98%	4,500	-
Utilities	2,194	27,496	2,143	11,308	16,292	27,600	41%	27,600	-
Testing	44	1,668	44	1,041	2,919	3,960	26%	3,960	-
Maintenance	1,121	32,707	445	7,567	12,233	19,800	38%	19,800	-
Monitoring/alarms	-	-	-	-	1,200	1,200	0%	1,200	-
Meter Reading	452	991	77	385	609	994	39%	994	-
Chemicals	-	-	-	-	2,580	2,580	0%	2,580	-
SRF Loan Payment	-	-	-	2,608	13,296	15,904	16%	15,904	-
Total Water System R&M	3,811	67,252	2,709	27,324	49,214	76,538	36%	76,538	-
Sewer System R&M:									
Maintenance	-	4,187	-	-	12,200	12,200	0%	12,200	-
Clean and Video	-	11,788	-	-	-	-	#DIV/0!	-	-
WWTP Upgrade	-	-	-	-	25,000	25,000	0%	25,000	-
Sludge Hauling	6,875	37,840	-	9,705	30,345	40,050	24%	40,050	-
Testing	-	4,041	260	1,696	1,304	3,000	57%	3,000	-
Chemicals	374	15,061	-	6,165	4,035	10,200	60%	10,200	-
Total Sewer System R&M	7,249	72,917	260	17,566	72,884	90,450	19%	90,450	-
Repairs and Improvements Detail:									
Booster Pump Station	-	25,188	2,388	11,721	488,279	500,000	2%	500,000	-
Total Repairs and Improvements	-	25,188	2,388	11,721	488,279	500,000	2%	500,000	-

FOREST HILLS METROPOLITAN DISTRICT
2020 Actual and 2021 YTD and Budget
CAPITAL PROJECTS FUND
As of May 31, 2021, Preliminary

	2020		2021				Actual to Budget Percentage	Amended Budget	Projected Variance Favorable / (Unfavorable)
	May	Jan - Dec	May Actual	Jan - May Actual	Estimate June - Dec	Projection			
	Revenue:								
Interest on Investments		-	36	228		-			
Loan Proceeds	-	785,165				-	-		
Total Revenue	-	785,165	36	228	-	-	-	-	
Expenditures:									
General Fund Projects									
Road Project			2,786	24,111	475,889	500,000	1%	500,000	-
Closing Costs on Loan	-	35,165							-
Gate Operators/Gatehouse									-
Crack Sealing/Patching				-					-
Fire Mitigation				-					-
Roof Replacement									-
Total General Fund Improvements:	-	35,165	2,786	24,111	475,889	500,000		500,000	-
Revenue in Excess of Expenditures Before Transfers	-	750,000	(2,750)	(23,883)	(475,889)	(500,000)		(500,000)	-
Transfer from Debt Service Fund		-	-	-	-			-	
Transfer from W&S Fund					-				
Revenues in Excess of Expenditures After Transfers	-	750,000	(2,750)	(23,883)	(475,889)	(500,000)		(500,000)	
Reserve Funds Beginning of Year	-	-	750,053	750,053		750,053		750,053	
Reserve Funds End of Year	-	750,000	747,303	726,170		250,053		250,053	-

FOREST HILLS METROPOLITAN DISTRICT
2020 Actual and 2021 YTD and Budget
DEBT SERVICE FUND
As of May 31, 2021, Preliminary

	2020		2021						
	May	Jan-Dec	May Actual	Actual Jan-May	Estimate June - Dec	Projection	Actual to Budget Percentage	Amended Budget	Projected Variance Favorable / (Unfavorable)
	Revenue:								
Property Taxes	53,771	296,773	29,046	92,461	58,061	150,522	61%	150,522	-
Interest on Investments	98	858	4	19	941	960	2%	960	-
Transfer In		35,155		-	-	-	0%	-	-
Total Revenue	53,869	332,786	29,050	92,480	59,002	151,482	61%	151,482	-
Expenditures:									
Principal Payments	-	250,000		-	104,000	104,000	0%	104,000	-
Interest Payments	-	61,468	21,236	21,236	22,484	21,236	49%	43,720	22,484
Paying Agent Fees	-	400		-	-	-	0%	-	-
Bond Closing Costs		74,300		-	-	-	0%	-	-
County Treasurer Fees	807	4,453	436	1,388	870	2,258	61%	2,258	-
Total Expenditures	807	390,621	21,672	22,624	127,354	127,494	15%	149,978	22,484
Revenue in Excess of Expenditures	53,062	(57,835)	7,378	69,856	(68,352)	23,988	0	1,504	22,484
Reserve Funds Beginning of Year	59,728	59,728	64,371	1,893	1,893	1,893	-	1,893	-
Reserve Funds End of Year	112,790	1,893	71,749	71,749	(66,459)	25,881	0	3,397	22,484

	2014	2015	2016	2017	2018	2019	2020	2021
ASSESSED VALUATION	8,706,180	8,658,652	8,747,778	8,746,265	8,958,166	8,963,176	9,276,027	9,291,512
MILLS	31.500	33.500	33.500	36.500	36.500	35.500	32.000	16.200
REVENUE	274,245	290,065	293,051	319,239	326,973	318,193	296,833	150,522

Forst Hills Metropolitan District
 Estimated Cash Flow
 June 30, 2021

	5/31/2021 Balance	Interfund Transfers	Add: Deposits	Less: Board Checks	Less: Monthly EFTs	Total Cash Available
General Fund						
1st Bank Checking	\$ 13,133.70					\$ 13,133.70
Less: May o/s checks	(2,197.80)					(2,197.80)
Colostrust (General and CTF)	187,042.76		-			187,042.76
February tax deposit (6/10/21)			50,732.88			50,732.88
Transfers out - June 2021		(15,470.42)	-			(15,470.42)
June 2021 Checks (A/P as of 5/31/21)				(12,898.78)	-	(12,898.78)
June 2021 EFT payments - utilities					(1,198.38)	(1,198.38)
Estimated 6/30/21 available cash in General Fund	197,978.66	(15,470.42)	50,732.88	(12,898.78)	(1,198.38)	219,143.96

Water/Sewer Fund						
1st Bank Checking	84,613.23					84,613.23
Less: May o/s checks	-					-
Transfers out - June 2021		-				-
June 2021 Checks (A/P as of 5/31/21)				(29,393.41)		(29,393.41)
June 2021 EFT payments - utilities					(2,180.22)	(2,180.22)
June 2021 customer deposits made as of 6/30/2021 (ESTIMATE)			22,000.00			22,000.00
Estimated 6/30/21 available cash in Water/Sewer Fund	84,613.23	-	22,000.00	(29,393.41)	(2,180.22)	75,039.60

Estimated 6/30/21 available cash in Combined Funds \$ 282,591.89 \$ (15,470.42) \$ 72,732.88 \$ (42,292.19) \$ (3,378.60) \$ 294,183.56

Estimated 6/30/21 available cash in Capital Projects Fund \$ 728,956.80 \$ - \$ 35.00 \$ (2,786.00) \$ 726,205.80

Estimated 6/30/21 available cash in Debt Service \$ 93,375.90 \$ 15,470.42 \$ 4.00 \$ (21,235.27) \$ - \$ 87,615.05

May 2021 Outstanding Checks:

			Cleared Bank
Collins Cockrel and Cole	4053	2,072.80	6/7/2021
Professional Business Services	4055	125.00	6/4/2021
General Fund Checking		\$ 2,197.80	
No outstanding checks for the water/sewer fund			
Water/Sewer Fund Checking		\$ -	
EFT's During June 2021:			
Republic Services - trash	6/14/2021	\$ 429.38	
Vonage	6/11/2021	39.67	
1st Bank CC	6/2/2021	729.33	
		\$ 1,198.38	General Fund
Xcel Energy	6/22/2021	\$ 2,180.22	
		\$ 2,180.22	Water/Sewer Fund

ESTIMATED CASH FLOWS THROUGH 6/30/21:	
Estimated General Fund Bank Balance at 6/30/21	\$ 219,143.96
Total 2021 GF Revenues not received	143,031.00
Total 2021 GF Expenses not paid	(218,235.00)
Less: Jeffco property taxes account for above (paid 6/10/21)	
- not included in 5/31/21 f/s	(35,262.46)
Estimated General Fund Bank Balance at 12/31/21	<u>\$ 108,677.50</u>
Estimated Water/Sewer Fund Bank Balance at 6/30/21	\$ 75,039.60
Total 2021 Water/sewer Fund Revenues not received	701,361.00
Total 2021 W/S Fund Expenses not paid	(677,737.00)
Estimated W/S Fund Bank Balance at 12/31/21	<u>\$ 98,663.60</u>
Estimated Capital Projects Fund Bank Balance at 6/30/21	\$ 726,205.80
Total 2021 CPF Revenues not received	-
Total 2021 CPF Expenses not paid	(475,889.00)
Estimated Capital Projects Fund Bank Balance at 12/31/21	<u>\$ 250,316.80</u>
Estimated Debt Service Fund Bank Balance at 6/30/21	\$ 87,615.05
Total 2021 DSF Revenues not received	59,002.00
Total 2021 DSF Expenses not paid	(127,354.00)
Less: Jeffco property taxes account for above (paid 6/10/21)	
- not included in 5/31/21 f/s	(15,470.42)
Estimated Debt Service Fund Bank Balance at 12/31/21	<u>\$ 3,792.63</u>

Forest Hills Metropolitan District
Expense Detail
As of May 31, 2021

May 2021							
Paid at June 2021 Board Meeting	Bank Debits	Credit Card Exp.	Treasurer Fees	Amortized Prepaid Exp	Bank Srvc Chrg	TOTAL EXPENSES	
Accounts Payable as of 5/31/21 - to be paid at June 2021 Board mtg - via ACH/check							
American Conservation & Billing Solutions	\$ 614.20						\$ 614.20
Berge Design Ltd	300.00						300.00
BOK Financial	21,235.27						21,235.27
Butler Snow	10,000.00						10,000.00
Cattron North America Inc.	1,080.00						1,080.00
CenturyLink	81.28						81.28
Collins Cockrel & Cole	3,129.41						3,129.41
Colorado Community Media	21.80						21.80
Colorado Greenscapes	2,407.50						2,407.50
Door King	136.95						136.95
Element Engineering LLC	8,467.50						8,467.50
Hamre, Rodriguez, Ostrander & Dingess, PC	748.10						748.10
Haynie & Company	4,900.00						4,900.00
MAPS, Inc.	1,500.00						1,500.00
NMHolder Financial, Inc.	1,800.00						1,800.00
ORC Water Professionals, Inc.	7,168.92						7,168.92
RESPEC	130.00						130.00
UNCC	5.28						5.28
WesTest	2,786.00						2,786.00
Total Other Expenses paid during April 2021							
Vonage - 5/12/21		39.67					39.67
Republic Services - 5/18/21		429.38					429.38
Xcel Energy - 5/24/21		2,212.74					2,212.74
Treasurer fees - paid to Jeffco - general fund			917.37				917.37
Treasurer fees - paid to Jeffco - debt service fund			435.69				435.69
Dues Expense (SDA) - paid at beginning of year - General Fund				50.53			50.53
Insurance Expense - paid at beginning of year - General Fund				440.28			440.28
Insurance Expense - paid at beginning of year - Water/Sewer Fund				403.20			403.20
Antx 3 year subscription - paid in full				60.00			60.00
1st Bank Service Charge		-			20.00		20.00
Berge Design Ltd - 6/4/21 invoice date	(300.00)						(300.00)
Colorado Community Media - 6/3/21 invoice date	(21.80)						(21.80)
Door King - 6/1/21 invoice date	(136.95)						(136.95)
Cattron North America Inc. - posted to prepaid expense - 6/1/21 invoice date	(1,080.00)						(1,080.00)
T Prosser - prior year checks did not clear in 2020, reissued	(380.00)						(380.00)
1st Bank Credit Card Charges			651.33				651.33
Total Expenses per May 2021 Accounts Payable and Bank Statement	\$ 64,593.46	\$ 2,681.79	\$ 651.33	\$ 1,353.06	\$ 954.01	\$ 20.00	\$ 70,253.65
Expenses per May 2021 Unaudited Financial Statements:							
General Fund							\$ 14,877.20
Capital Projects Fund							2,786.00
Water/Sewer Fund							30,919.49
Debt Service Fund							21,670.96
Total Expenses per Unaudited Financial Statements							\$ 70,253.65



FOREST HLLS MTRO DST
Account Number: XXXX XXXX XXXX 1845

Billing Questions:
303-237-5000
1-800-964-3444

Website:
efirstbank.com

Send Billing Inquiries To:
FirstBank, P.O. Box 150427, Lakewood, CO 80215

FIRSTBANK CREDIT CARD CENTER Credit Card Account Statement
April 7, 2021 to May 7, 2021

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$0.00
- Payments	\$0.00
- Other Credits	\$0.00
+ Purchases	\$729.33
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$729.33

Account Number XXXX XXXX XXXX 1845
Credit Limit \$3,000.00
Available Credit \$2,270.00
Statement Closing Date May 7, 2021
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$729.33
Minimum Payment Due: \$22.00
Payment Due Date: June 1, 2021

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/05	04/07	2406720308X56JWB	ASSOCIATIONVOICE MOTO 303-4167786 CO MCC: 7372 MERCHANT ZIP: 80203	\$78.00
05/06	05/07	24183103YS66G6N79	EQUIPMENT SAVERS 303-8933211 CO MCC: 5172 MERCHANT ZIP: 80204 RONDA ZIVALICH	\$651.33
TOTAL XXXXXXXXXXXXX4851				\$729.33

NOTICE: SEE REVERSE SIDE OF PAGE 1 FOR IMPORTANT ACCOUNT AND ANNUAL FEE INFORMATION

5547 0001 BHH 001 7 3 210507 0 PAGE 1 of 2 15 3390 2000 VBUS 01AD5547 17206

FIRSTBANK CREDIT CARD CENTER
PO BOX 150427
LAKEWOOD CO 80215-0427



Account Number: XXXX XXXX XXXX 1845
New Balance: \$729.33
Minimum Payment Due: \$22.00
Payment Due Date: June 1, 2021

Please use enclosed envelope to remit payment.

Amount Enclosed: \$

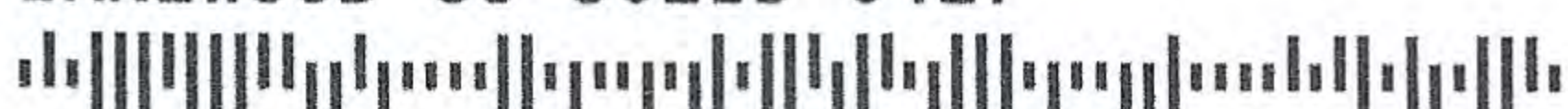
Indicate name or address change on reverse side and check here.

Please return this portion of the statement with payment.

Make Check Payable to:

FIRSTBANK
PO BOX 150427
LAKEWOOD CO 80215-0427

FOREST HLLS MTRO DST 17206
14405 W COLFAX #165
GOLDEN CO 80401



⑆03390 2000⑆ ⑆8000 21845⑆



FOREST HLLS MTRO DST
 Account Number: XXXX XXXX XXXX 1845

REWARDS SUMMARY

PREVIOUS FIRSTCASH BALANCE	=	\$6.12
DOLLARS EARNED THIS STATEMENT	+	\$7.29
DOLLARS ISSUED THIS STATEMENT	-	\$0.00
DOLLARS FORFEITED THIS STATEMENT	-	\$0.00
ENDING FIRSTCASH BALANCE	=	\$13.41

\$0-\$729.33 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 06/01/21. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS AND CREDITS POSTED ON OR BEFORE THIS DATE.

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	15.15% (v)	\$0.00	31	\$0.00
Cash Advances	18.15% (v)	\$0.00	31	\$0.00

(v) - variable

Interest Charge adjustments are not in this amount, but will appear in the body of the statement

NOTICE: SEE REVERSE SIDE OF PAGE 1 FOR IMPORTANT ACCOUNT AND ANNUAL FEE INFORMATION

1-2

BHH



RONDA ZIVALICH

Account Number: XXXX XXXX XXXX 4851

Billing Questions:

303-237-5000
1-800-964-3444

Website:

efirstbank.com

Send Billing Inquiries To:

FirstBank, P.O. Box 150427, Lakewood, CO 80215

**FIRSTBANK CREDIT CARD CENTER Credit Card Account Statement
May 7, 2021**

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$0.00
- Payments	\$0.00
- Other Credits	\$0.00
+ Purchases	\$0.00
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$0.00

PAYMENT INFORMATION

New Balance:	\$0.00
Minimum Payment Due:	\$0.00
Payment Due Date:	June 1, 2021

Account Number	XXXX XXXX XXXX 4851
Credit Limit	\$6,000.00
Available Credit	\$5,349.00
Statement Closing Date	May 7, 2021
Days in Billing Cycle	0

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/05	04/07	2406720308X56JWB	ASSOCIATIONVOICE MOTO 303-4167786 CO MCC: 7372 MERCHANT ZIP: 80203	\$78.00
05/06	05/07	24183103YS66G6N79	EQUIPMENT SAVERS 303-8933211 CO MCC: 5172 MERCHANT ZIP: 80204	\$651.33
05/07	05/07	000000000000COMPC	TOTAL PURCHASES \$729.33 TOTAL \$729.33	

NOTICE: SEE REVERSE SIDE OF PAGE 1 FOR IMPORTANT ACCOUNT AND ANNUAL FEE INFORMATION

5547 0001 BHH 001 7 3 210507 0

PAGE 1 of 2

15 3390 2000 VBUS 01AD5547

17210

FIRSTBANK CREDIT CARD CENTER
PO BOX 150427
LAKEWOOD CO 80215-0427



Account Number: XXXX XXXX XXXX 4851
 New Balance: \$0.00
 Minimum Payment Due: \$0.00
Payment Due Date: June 1, 2021

Please use enclosed envelope to remit payment.

Amount Enclosed: \$

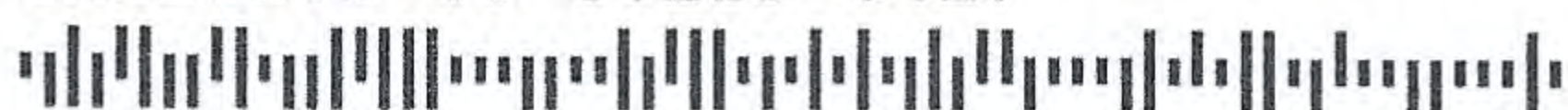
Indicate name or address change on reverse side and check here.

Please return this portion of the statement with payment.

Make Check Payable to:

FIRSTBANK
PO BOX 150427
LAKEWOOD CO 80215-0427

RONDA ZIVALICH 17210
 FOREST HLLS MTR0 DST
 14405 W COLFAX #165
 GOLDEN CO 80401



⑆033902000⑆ ⑆806844851⑆

1-2

BHH



RONDA ZIVALICH
Account Number: XXXX XXXX XXXX 4851

INTEREST CHARGE CALCULATION

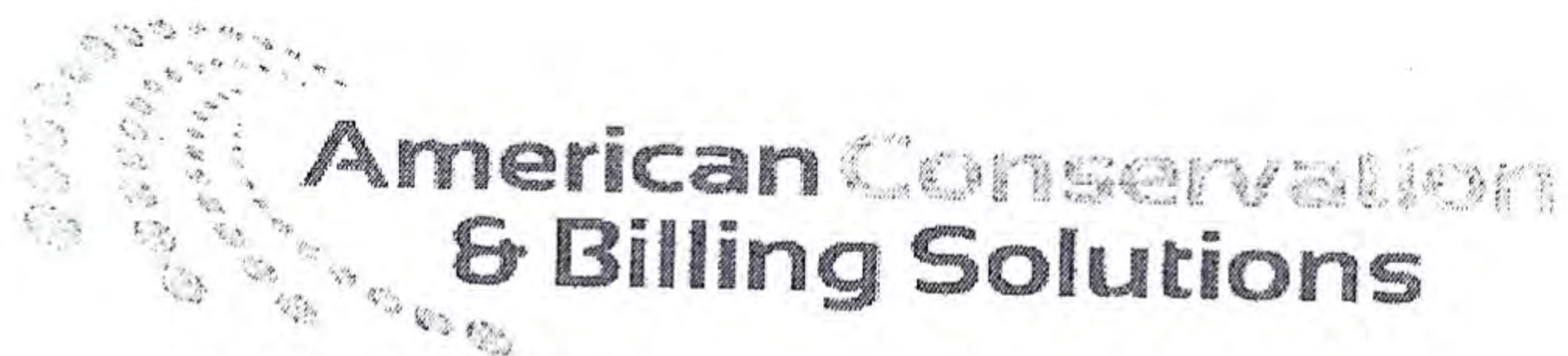
Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	0.00%	\$0.00	0	\$0.00
Cash Advances	18.15%	\$0.00	0	\$0.00

Interest Charge adjustments are not in this amount, but will appear in the body of the statement

1-2

NOTICE: SEE REVERSE SIDE OF PAGE 1 FOR IMPORTANT ACCOUNT AND ANNUAL FEE INFORMATION



PO Box 51356
 Colo Spgs, CO 80949

877-410-0167 x 1985
 719-599-4057

Invoice Number: 12620
 Invoice Date: May 20, 2021

Sold To: ~~FAKE~~

Ship To:

Forest Hills Metropol District
 14405 W Colfax Ave #165
 Lakewood, CO 80401

Customer ID	Purchase Order	Payment Terms	Sales Rep	Page
FOREHI		Net 30 Days		1

Quantity	Item	Description	Unit Price	Extension
148.00		Billing - Metered 3/29 - 4/28/ 2021	3.75	555.00
148.00		Inserts	0.40	59.20
		Titles		

Check No:	Sales Tax	
	Total Invoice Amount	\$614.20
	Amount Received With Invoice	0.00
	Total	\$614.20

Berge Design Ltd

28345 Meadow Dr.
Evergreen, CO 80439 US
+1 3035650084
bergedesignltd@gmail.com
www.bergedesignco.com

**INVOICE**

BILL TO
Ronda Zivalich
Forest Hills Metropolitan District

INVOICE 1045
DATE 06/08/2021
TERMS Due on receipt
DUE DATE 06/08/2021

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
06/02/2021	Design Consult	Review project	1	150.00	150.00
06/08/2021	Design Consult	Research and color samples for creating a color scheme	1	150.00	150.00

Please note: Any further work on this project will add additional hours.

BALANCE DUE

\$300.00



PAYMENT PROCESSING CENTER
P.O. BOX 248817
OKLAHOMA CITY, OK 73124-8817

11 ACBS 04007 CH 600 0

00000060 00120 0001-0002 TB067MP0520210545000 01 L 0000064 1000

LOAN SUMMARY STATEMENT

00000060 TB067MP0520210545000 01 100000000 0000064 001
FOREST HILLS METROPOLITAN DISTRICT
12405 W COLFAX AVE., #165
LAKEWOOD, CO 80401

Page 1 of 1

LOAN INVOICE SUMMARY

CUSTOMER NUMBER:	11-20147696	ENDING PRINCIPAL BALANCE:	\$1,045,000.00
FACILITY NUMBER:	459171	PRINCIPAL DUE:	\$0.00
ACCOUNT NUMBER:	458781	INTEREST DUE:	\$12,139.42
STATEMENT DATE:	05/19/21	CURRENT DUE AMOUNT:	\$12,139.42
PAYMENT DUE DATE:	06/01/21	PAST DUE AMOUNT:	\$0.00
		LATE CHARGES:	\$0.00
		FEES DUE:	\$0.00
		TOTAL PAYMENT DUE:	\$12,139.42

PLEASE RETURN THE BOTTOM SECTION WITH YOUR PAYMENT. RETAIN TOP PORTION FOR YOUR RECORDS.

Services provided by BOKF, NA. Member FDIC. Equal Housing Lender.



PAYMENT PROCESSING CENTER
P.O. BOX 248817
OKLAHOMA CITY, OK 73124-8817

11 ACBS 04007 CH 600 0

ACCOUNT NUMBER: 458781
FACILITY NUMBER: 459171

LOAN STATEMENT

PAYMENT DUE DATE:	06/01/21	LATE CHARGES:	\$0.00
PRINCIPAL DUE:	\$0.00	FEES DUE:	\$0.00
INTEREST DUE:	\$12,139.42	PAST DUE:	\$0.00

PAYMENT DUE: \$12,139.42

*Additional Principal: \$ _____
TOTAL PAYMENT: \$ _____
*Additional principal will only be credited if all unpaid fees/charges are satisfied.



MAIL PAYMENTS TO:
PAYMENT PROCESSING CENTER
P.O. BOX 248817
OKLAHOMA CITY, OK 73124 8817

FOREST HILLS METROPOLITAN DISTRICT
12405 W COLFAX AVE., #165
LAKEWOOD, CO 80401



⑆5011⑈100⑆ 000458781⑈



PAYMENT PROCESSING CENTER
P.O. BOX 248817
OKLAHOMA CITY, OK 73124-8817

11 ACBS 04007 CH 600 0

LOAN SUMMARY STATEMENT

00000085 TB067MP0520210545000 01 100000000 0000145 001
FOREST HILLS METRPOLITAN DISTRICT
12405 W COLFAX AVE., #165
LAKEWOOD, CO 80401

Page 1 of 1

LOAN INVOICE SUMMARY

CUSTOMER NUMBER:	11-20147696	ENDING PRINCIPAL BALANCE:	\$783,000.00
FACILITY NUMBER:	459165	PRINCIPAL DUE:	\$0.00
ACCOUNT NUMBER:	458790	INTEREST DUE:	\$9,095.85
STATEMENT DATE:	05/19/21	CURRENT DUE AMOUNT:	\$9,095.85
PAYMENT DUE DATE:	06/01/21	PAST DUE AMOUNT:	\$0.00
		LATE CHARGES:	\$0.00
		FEES DUE:	\$0.00
		TOTAL PAYMENT DUE:	\$9,095.85

PLEASE RETURN THE BOTTOM SECTION WITH YOUR PAYMENT. RETAIN TOP PORTION FOR YOUR RECORDS.

Services provided by BOKF, NA. Member FDIC. Equal Housing Lender.



PAYMENT PROCESSING CENTER
P.O. BOX 248817
OKLAHOMA CITY, OK 73124-8817

11 ACBS 04007 CH 600 0
ACCOUNT NUMBER: 458790
FACILITY NUMBER: 459165

LOAN STATEMENT

PAYMENT DUE DATE:	06/01/21	LATE CHARGES:	\$0.00
PRINCIPAL DUE:	\$0.00	FEES DUE:	\$0.00
INTEREST DUE:	\$9,095.85	PAST DUE:	\$0.00

PAYMENT DUE: \$9,095.85

*Additional Principal: \$ _____

TOTAL PAYMENT: \$ _____

*Additional principal will only be credited if all unpaid fees/charges are satisfied.

MAIL PAYMENTS TO:
PAYMENT PROCESSING CENTER
P.O. BOX 248817
OKLAHOMA CITY, OK 73124 8817

FOREST HILLS METRPOLITAN DISTRICT
12405 W COLFAX AVE., #165
LAKEWOOD, CO 80401



⑆ 50 1 1 8 100 ⑆ 000458790 ⑈

00000085 00169 0001-0002 TB067MP0520210545000 01 L 0000145 1000



Client: FOREST HILLS METROPOLITAN DISTRICT
Matter Number: 054214.221342
Billing Professional: Kim Crawford

Invoice Number: 10300293
Invoice Date: May 27, 2021

DUE UPON RECEIPT

If paying by check, please remit payment to Butler Snow at the address noted above.
Credit card payments can be made online at <https://www.butlersnow.com/payments>

FOREST HILLS METROPOLITAN DISTRICT
c/o Allison Ulmer, Esq.
Collins Cockrel & Cole, P.C.

Matter: 2021 CWRPDA Loan

INVOICE

TOTAL CURRENT BILLING FOR THIS MATTER

\$10,000.00

WIRE INSTRUCTIONS

Transferee Bank:	Regions Bank (Main Office) Attn: Wire Transfer Department 1900 Fifth Avenue North Birmingham, Alabama 35203 (800) 843-1158
ABA Routing No:	062-005-690
SWIFT CODE: (International)	UPNBUS44
For the Account of: (Beneficiary)	Butler Snow LLP 1020 Highland Colony Parkway Suite 1400 Ridgeland, MS 39157
Operating Account No:	500-21-032-80
PLEASE REFERENCE:	10300293/054214.221342
Contact:	Paul Pratt (601) 985-4113 or Kim Crawford (720) 330-2354

**Please reference matter and invoice number(s) with payment.*

Tax I.D. 64-0331849



www.cattron.com

Exempt #: 25-1528651
 Phone: 234-806-0018

Fax: 234-806-0019

Regular Invoice

Invoice Number: 50IV00169462
Page: 1 of 2
Date: 21-May-2021
Salesperson: RHONDA KLINEKOLE
QST REG#: 1212311223
GST REG#: 851881524
Currency: USD US Dollar

BILL TO A007550
 FOREST HILLS METROPOLITAN DIST
 14405 W COLFAX AVE 165
 LAKEWOOD CO 80401
 UNITED STATES
Tax ID:

SHIP TO
 FOREST HILLS METROPOLITAN DIST
 14405 W COLFAX AVE 165
 LAKEWOOD CO 80401
 UNITED STATES
Tax ID:

Order	Purchase Order	Packages	Prepaid	Weight	Ship Via	Terms
50CP046983	RemoteIQ				Shipping Does Not Apply	NET 30 DAYS

Contact : management@fhmd.net

Line/Rel	Qty Ordered	Qty Shipped	Back Order	Unit Price	Extended Price
----------	-------------	-------------	------------	------------	----------------

1	3.000	3.000	0.000	360.00000	1,080.00
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Item: 1600-3000
Description: REMOTEIQ STD SERVICE
U/M: EA
Date Shipped: 21-May-2021
Tracking # (s):

Service Renewal
 Forest Hill WWTP - IMEI# 351999096539059
 Forest Lift Station 1 - IMEI# 351999095048904
 Forest Lift Station 2 - IMEI# 351579053266696
 Effective: 5/31/2021-5/30/2022

Email invoice to: management@fhmd.net & admin@fhmd.net

Tax Basis Summary	Tax Rate	Tax Basis	Extended Tax
Tax Code: CO-NTI Taxable:	0.00	1,080.00	0.00

Sales Amount	1,080.00
Misc Charges	0.00



Invoice Number: 50IV00169462
Page: 2 of 2
Date: 21-May-2021
Salesperson: RHONDA KLINEKOLE
QST REG#: 1212311223
GST REG#: 851881524
Currency: USD US Dollar

www.cattron.com

Exempt #: 25-1528651
Phone: 234-806-0018 **Fax:** 234-806-0019

BILL TO A007550
 FOREST HILLS METROPOLITAN DIST
 14405 W COLFAX AVE 165
 LAKEWOOD CO 80401
 UNITED STATES
Tax ID:

SHIP TO
 FOREST HILLS METROPOLITAN DIST
 14405 W COLFAX AVE 165
 LAKEWOOD CO 80401
 UNITED STATES
Tax ID:

Order	Purchase Order	Packages	Prepaid	Weight	Ship Via	Terms
50CP046983	RemoteIQ				Shipping Does Not Apply	NET 30 DAYS

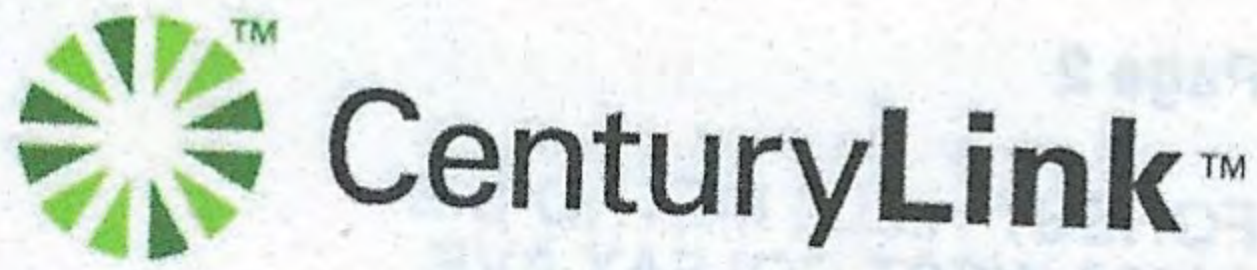
Line/Rel	Qty Ordered	Qty Shipped	Back Order	Unit Price	Extended Price

Freight	0.00
Surcharge	0.00
Sales Tax	0.00
Prepaid Amount	0.00
Total	1,080.00

USD US Dollar

Remit To: Cattron North America Inc.
 US \$\$\$: PO Box 418114 Boston, MA 02241-8114
 Canadian \$\$\$: C/O Lockbox #914590 PO Box 4090 STN A, Toronto, ON M5W 0E9

Cattron North America Inc's Terms and Conditions:
 (Document # TQ010105) Apply.
 We accept Visa, Mastercard, & American Express.
 Contact us today to pay your invoice by credit card: AR.US@CATTRON.COM



FOREST HILLS METRO DIS
14405 WEST COLFAX AVE
Bill Date: May 7, 2021
Account No: 303-526-0769 466B

Visit centurylink.com

Balance Forward	New Charges	Total Amount Due	Due Date for New Charges
\$243.60	\$81.28	\$324.88	May 28, 2021

Account Summary

Previous Balance			
Charges			243.60
Balance Forward			\$243.60
New Charges			
CenturyLink			74.84
Long Distance Service			6.44
Total New Charges			\$81.28
TOTAL AMOUNT DUE			\$324.88

For questions, call:

1 800 777-9594
1 800 603-6000

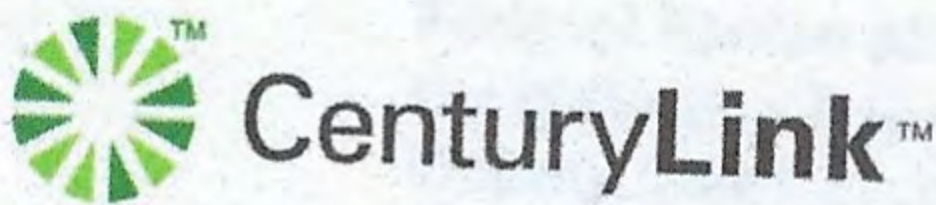
Page

3
5

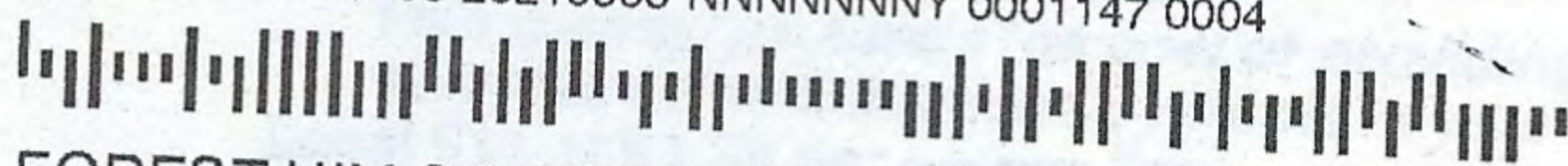
A late payment charge of 5.0% or \$13.00, whichever is greater, may apply on any amount left unpaid 30 days after bill date. Separate late payment charges apply to Internet services.

CenturyLink, P O Box 91155, Seattle, WA 98111-9255

Please fold, tear here and return this portion with your payment.



62202520 C3 RP 05 20210505 NNNNNNNY 0001147 0004

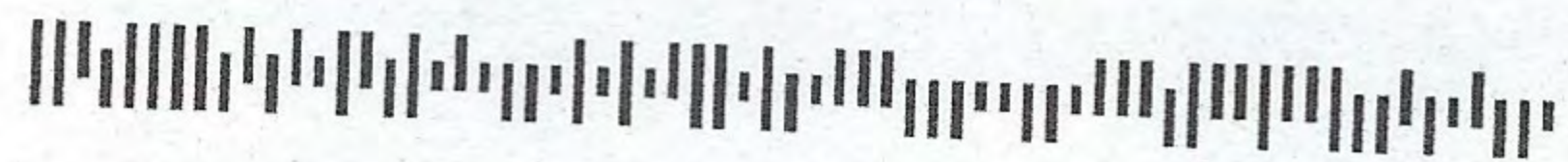


FOREST HILLS METRO DIS
14405 W COLFAX AVE
165
LAKEWOOD CO 80401-3247

Bill Date: May 7, 2021
Account No: 303-526-0769 466B
Bill Due Date: May 28, 2021
Balance Forward: \$243.60
New Charges: \$81.28
TOTAL AMOUNT DUE: \$324.88

Amount Enclosed \$ _____

CENTURYLINK
P O BOX 91155
SEATTLE, WA 98111-9255



41 02303526076904667 1221050721 000002436004 000003248804

INVOICE

Colorado Greenscapes

5/7/2021

11768 W Marlowe ave

Morrison CO 80465

BILL TO

Forest Hills Metropolitan District
14405 W Colfax Ave #165
Lakewood Co 80401

DESCRIPTION		
Sand Entrance Forest Hills Pkwy. Removed and cleaned the gutter of the sand and debris from the winter plowing and sanding of the roadways		\$45.00 per man hour
Two people	2.75 hrs	\$247.50
<i>Thank you for your business!</i>		TOTAL \$247.50

If you have any questions about this invoice please contact
Mike Byrne gingerhead1221@gmail.com (720)470-5761

COLORADO GREENSCAPES

INVOICE

5-27-21

11768 W Marlowe Ave

Morrison Co 80465

(720)470-5761

BILL TO

Forest Hills Metropolitan District
14405 W Colfax Ave #165
lakewood Co. 80401
303.495.2330

DESCRIPTION	AMOUNT
Spraying of weeds Sprayed for thistle and dandelion throughout the entrance along Forest Hills Drive, as well as the walking trail and field area from the basketball hoops to Eastwood, and the park and playground area.	8 hours x 2 men \$720.00 Chemical \$75.00
<i>Thank you for your business!</i>	TOTAL \$795.00

If you have any questions about this invoice please contact Mike or Angela gingerhead1221@gmail.com (720)470-5761

COLORADO GREENSCAPES

INVOICE 06-21
06/2021

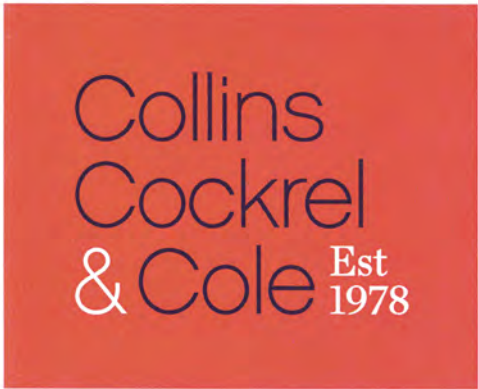
11768 W Marlowe Ave
Morrison Co 80465
(720)470-5761

BILL TO

Forest Hills Metropolitan District
14405 W Colfax Ave #165
Lakewood Co. 80401
303.495.2330

DESCRIPTION	AMOUNT
General Weekly/Monthly Responsibilities for month of May 2021	\$1365.00
<i>Thank you for your business!</i>	TOTAL \$1365.00

If you have any questions about this invoice please contact
Mike or Angela gingerhead1221@gmail.com (720)470-5761



SHAREHOLDERS
Paul R. Cockrel
Robert G. Cole
Timothy J. Flynn
Evan D. Ela
Linda M. Glesne
David A. Greher
Kathryn G. Winn
Allison C. Ulmer
Matthew P. Ruhland

OF COUNSEL
James P. Collins

ASSOCIATES
Joseph W. Norris
Bart W. Miller
Ayshan E. Ibrahim

cccfirm@cccfirm.com

BILLING ENTRIES ARE ATTY-CLIENT PRIVILEGED COMMUNICATIONS

FOREST HILLS METROPOLITAN DISTRICT
14405 W. COLFAX AVENUE
SUITE 165
LAKEWOOD CO 80401
VIA EMAIL

Page: 1
May 31, 2021
ACCOUNT NO. 10011M

PREVIOUS BALANCE	MAY FEES	MAY EXP.	ADVANCES	PAYMENTS	BALANCE DUE
GENERAL 2,072.80	3,103.50	25.91	0.00	-2,072.80	<u>\$3,129.41</u>



SHAREHOLDERS
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FOREST HILLS METROPOLITAN DISTRICT
 14405 W. COLFAX AVENUE
 SUITE 165
 LAKEWOOD CO 80401
 VIA EMAIL

Page: 1
 May 31, 2021
 ACCOUNT NO. 10011-001M

GENERAL

PROFESSIONAL SERVICES RENDERED

		Hours
05/03/2021		
ACU	Prepare opinion and reliance letters for CWRPDA loan; review CWRPDA supplemental loan documents; emails with K. Crawford regarding comments to same.	3.60
PR	Update opinion and reliance letters for CWRPDA loan.	0.30
05/04/2021		
ACU	Emails with K. Carpenter at CWRPDA regarding opinion/reliance letters and loan documents.	0.30
05/06/2021		
ACU	Review revised resolution and closing certificates for CWRPDA supplemental loan; emails with K. Crawford regarding same. Emails with K. Carpenter at CWRPDA regarding revised loan documents; emails with R. Zivalich and K. Crawford regarding construction schedule and closing date.	0.60
05/10/2021		
ACU	Review revised CWRPDA loan documents from K. Carpenter and K. Crawford; emails with K. Crawford regarding same.	0.30
05/12/2021		
ACU	Emails with R. Zivalich and K. Crawford regarding outstanding items for CWRPDA closing.	0.20

GENERAL

		Hours	
05/18/2021			
CS	Review files and documents regarding District seal; email to ACU regarding the same.	0.30	
ACU	Emails with K. Crawford, CS, and K. Guckenberger at Kutak Rock regarding District seal and closing; conference with JS regarding finalizing opinion and reliance letters.	0.50	
05/19/2021			
CS	Emails regarding closing matters.	0.10	
05/20/2021			
ACU	Review signature pages for Loan Resolution and Loan Agreement conference with CS regarding same; emails with R. Zivalich and K. Crawford regarding same.	0.70	
CS	Work on loan document matters; email to ACU regarding the same.	0.50	
05/21/2021			
ACU	Finalize opinion and reliance letters; review and revise transmittal letter to K. Carpenter regarding executed documents; emails with CS regarding additional signature pages for CWRPDA closing.	0.30	
05/24/2021			
ACU	Emails with K. Crawford and K. Carpenter at CWRPDA regarding final opinion and reliance letters and closing documents; conference with JS regarding delivery of originals.	0.50	
05/27/2021			
ACU	Telephone call with R. Zivalich regarding donation for Summerwood gate. Emails with K. Carpenter at CWRPDA regarding supplemental loan closing. Emails with K. Hoing at Kutak Rock regarding closing documents for 2020 loan.	0.50	
	FOR CURRENT SERVICES RENDERED	8.70	3,103.50

SUMMARY OF HOURS

<u>Timekeeper</u>	<u>Hours</u>
Peggy Rupp	0.30
Crystal Schott	0.90
Allison C. Ulmer	7.50

FOREST HILLS METROPOLITAN DISTRICT

Page: 3
May 31, 2021
ACCOUNT NO. 10011-001M

GENERAL

EXPENSES

05/24/2021	Denver/Boulder Express Courier to Colorado Water; paid to Denver Boulder Courier with CHECK NO 39284.	<u>25.91</u>
	TOTAL EXPENSES FOR MONTH	25.91
	TOTAL SERVICES FOR MONTH	3,129.41
	PREVIOUS BALANCE	\$2,072.80
	PAYMENT(S)	
06/02/2021	PAYMENT ON ACCOUNT	-2,072.80
	BALANCE DUE	<u>\$3,129.41</u>

Colorado Community Media



COMMUNITY
NEWSPAPERS

DIGITAL
ADVERTISING

EMAIL
MARKETING

NICHE
PUBLICATIONS

DIRECT MAIL

EVENTS

Corporate Office: 750 W. Hampden Ave., Ste. 225, Englewood, CO 80110
ColoradoCommunityMedia.com | 303-566-4100

Invoice Number

Invoice Date

27587

6/4/2021

Advertiser No.

Amount Due

Due Date

3215

\$21.80

7/4/2021

Forest Hills Metro District ** (district)
 14405 W. Colfax Avenue, Suite 165
 Lakewood CO 80401

Amount Enclosed

Please detach top portion and return with your payment.

INVOICE

Colorado Community Media		Forest Hills Metro District ** (district)			Invoice No. 27587		6/4/2021
Item Dates	Order No.	Description	No. of Runs	Ad Size	SubTotal	Sales Tax	Amount
6/3/2021 - 6/3/2021	12570	Legal: Metropolitan Districts: No.: 410709 AMENDED BUDGET Golden Transcript PUBLIC NOTICE	1	45 Lines			\$21.80
						Sub Total:	\$21.80
						Total Transactions: 1	Total: \$21.80

SUMMARY Advertiser No. 3215 Invoice No. 27587 Invoice Amount \$21.80

*** UNDER NEW OWNERSHIP *** NEW W-9: CLICK LINK BELOW ***

<https://fbdocs.blob.core.windows.net/ap-f6c3ad/StoreNSend/0ff4ec790f7946268c3d43402e9fee27-W9coloradonewsconservancy2021.pdf>

Attached please find your advertising invoice from Colorado Community Media.

Please detach top portion and return with your payment to ensure it is applied to your account correctly. Or you may pay online at our NEW payment link:

<https://secure.gomerchant.com/secure/custompayment/cocommmedia/14596/default.aspx?>

If you have any questions please contact us at 303-566-4077 or email accounting@coloradocommunitymedia.com.

We thank you for your business!

Colorado Community Media
750 W. Hampden Ave. Suite 225
Englewood, CO 80110

Forest Hills Metro District ** (district)
14405 W. Colfax Avenue, Suite 165
Lakewood CO 80401

Description: No.: 410709 AMENDED BUDGET

AFFIDAVIT OF PUBLICATION

State of Colorado }
County of Jefferson } ss

This Affidavit of Publication for the Golden Transcript, a weekly newspaper, printed and published for the County of Jefferson, State of Colorado, hereby certifies that the attached legal notice was published in said newspaper once in each week, for 1 successive week(s), the last of which publication was made 6/3/2021, and that copies of each number of said paper in which said Public Notice was published were delivered by carriers or transmitted by mail to each of the subscribers of said paper, according to their accustomed mode of business in this office.



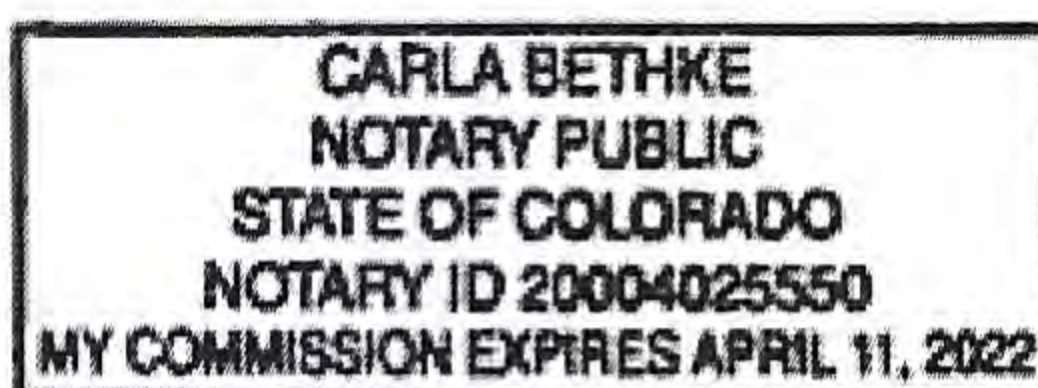
For the Golden Transcript

State of Colorado }
County of Jefferson } ss

The above Affidavit and Certificate of Publication was subscribed and sworn to before by the above named Gerard Healey, publisher of said newspaper, who is personally known to me to be the identical person in the above certificate on 6/3/2021. Gerard Healey has verified to me that he has adopted an electronic signature to function as his signature on this document.



Carla Bethke
Notary Public
My commission ends April 11, 2022



PUBLIC NOTICE

NOTICE OF AMENDED BUDGET

NOTICE IS HEREBY GIVEN that an amended budget for the year 2020 is being reviewed by the Board of Directors of **FOREST HILLS METROPOLITAN DISTRICT**. A copy of the amended budget will be filed in the office of the District's Attorney at 390 Union Blvd., Suite 400, Lakewood, CO 80228, where the same will be open for public inspection by appointment; and that such budget will be considered for adoption at the regular meeting of the Board of Directors of the Forest Hills Metropolitan District on Wednesday, June 16, 2021 at 5:30 p.m. to be held via ZOOM video conference (details below). Any interested elector within the Forest Hills Metropolitan District may file or register objections thereto via e-mail (management@fhmd.net) or postal service to Forest Hills Metropolitan District, 14405 West Colfax Avenue #165, Lakewood, Colorado, 80401, at any time prior to adoption of the amended budget.

Join Zoom Meeting

<https://zoom.us/j/91477410624?pwd=TDR6WE5zUU1JeGFxXE1YXJuY2pHdz09>

Meeting ID: 914 7741 0624
Passcode: 995670

Dial by phone: 669-900-6833
Meeting ID: 914 7741 0624

Passcode: 995670
By: Ronda Zivalich, District Manager

Legal Notice No.: 410709
First Publication: June 3, 2021
Last Publication: June 3, 2021
Publisher: Golden Transcript

[Back](#)

1. Print this invoice.
2. Attach your check.
3. Mail to:

DoorKing Inc.
IM Server Payments
120 S. Glasgow Avenue
Inglewood, CA 90301
(800) 826-7493

DKS IM/VoIP Subscription

INVOICE

INVOICE #

1628098

INVOICE DATE

June 6, 2021

SUBSCRIBER

FHMD FHMD
Forest Hills Metro District
14405 W Colfax Ave.
#165
Lakewood, CO 80401

User ID: **fhmd**

Period Starts: June 6, 2021
Period Ends: June 5, 2022

Previous Balance: \$0.00 **Note: All \$ amounts are in US Dollars.**
Payment Received: \$0.00
New Charges: \$136.95
Total Amount Due: \$136.95 USD

IM Systems

From	To	Name	Phone	MC	Tenants	Amount
6/6/2021	6/5/2022	FHMD	303 526 0769	2468	211	\$136.95

Summary

This amount is due by July 6, 2021

Total Amount Due

\$136.95 USD



Element Engineering, LLC
 12687 W Cedar Drive, Suite 300
 Lakewood, CO 80228
 (303) 378-2969

INVOICE

Invoice Date: 06/03/21
 Due Date: 07/03/21
 Total Amount: \$2,387.50
 Number: 02
 Invoice Period: 05/01/21 - 05/31/21
 Job: 0003C - BPS Construction Management

0025 - Forest Hills Metropolitan District
 Ronda Zivalich
 14405 West Colfax Avenue #165
 Lakewood, CO 80401

INVOICE DETAILS

Description	Prior Billing (\$)	This Invoice (\$)
Engineering Services	\$1,440.00	\$2,387.50
BUDGET TOTALS	\$1,440.00	\$2,387.50

Source	Date	Description	Hrs / Qnt	Rate	Amount
Professional Fees					
Patrick Roberts	05/20/21	Pre-Construction Meeting and Documents. Coordination	2.00	\$130.00	\$260.00
Nicholaus Marcotte	05/17/21	Contractor Coordination. Pre-Construction	2.00	\$130.00	\$260.00
Nicholaus Marcotte	05/18/21	Contractor Coordination. Pre-Construction	2.00	\$130.00	\$260.00
Nicholaus Marcotte	05/20/21	Pre-Construction Meeting and Minutes	2.00	\$130.00	\$260.00
Mike Hager	05/20/21	Pre-Construction Meeting	0.50	\$130.00	\$65.00
Jeff Madison	05/12/21	PDFs	1.00	\$95.00	\$95.00
Jeff Madison	05/18/21	Exhibits	9.50	\$95.00	\$902.50
Jeff Madison	05/19/21	Exhibits	1.50	\$95.00	\$142.50
Jeff Madison	05/20/21	Files for Westest	1.50	\$95.00	\$142.50
Professional Fees			22.00		\$2,387.50
AMOUNT DUE (THIS INVOICE)			22.00		\$2,387.50
TOTAL AMOUNT DUE					\$2,387.50



Element Engineering, LLC
 12687 W Cedar Drive, Suite 300
 Lakewood, CO 80228

INVOICE

0025 - Forest Hills Metropolitan District
 Ronda Zivalich
 14405 West Colfax Avenue #165
 Lakewood, CO 80401

Invoice Date: 06/02/21
 Due Date: 07/02/21
 Total Amount: \$5,490.00
 Number: 02
 Invoice Period: 05/01/21 - 05/31/21
 Job: 0006A - Drainage Evaluation Phase 2

INVOICE SUMMARY

Description	Total Budget	Remaining Budget (\$)	Prior Billing (\$)	This Invoice (\$)
Engineering Services	\$8,720.00	\$2,450.00	\$780.00	\$5,490.00
BUDGET TOTALS	\$8,720.00	\$2,450.00	\$780.00	\$5,490.00

Source	Date	Description	Hrs/ Qnt	Rate	Amount
Professional Fees					
Mike Hager	05/07/21	Review Survey Data	2.00	\$130.00	\$260.00
Mike Hager	05/17/21	Design Exhibits	3.00	\$130.00	\$390.00
Mike Hager	05/18/21	Drainage Exhibits	3.00	\$130.00	\$390.00
Mike Hager	05/20/21	Coordination with Westest	2.00	\$130.00	\$260.00
Mike Hager	05/27/21	Coordination	0.50	\$130.00	\$65.00
Professional Fees			10.50		\$1,365.00
Reimbursable Expenses					
Sub Consultant	05/06/21	Survey	--	--	\$4,125.00
			--		\$4,125.00
AMOUNT DUE (THIS INVOICE)			10.50		\$5,490.00

TOTAL AMOUNT DUE \$5,490.00



Element Engineering, LLC
 12687 W Cedar Drive, Suite 300
 Lakewood, CO 80228
 (303) 378-2969

INVOICE

Invoice Date: 05/31/21
 Due Date: 06/30/21
 Total Amount: \$30.00
 Number: 04
 Invoice Period: 05/01/21 - 05/31/21
 Job: 0004A - 2021 Locate

0025 - Forest Hills Metropolitan District
 Ronda Zivalich
 14405 West Colfax Avenue #165
 Lakewood, CO 80401

INVOICE DETAILS

Description	Prior Billing (\$)	This Invoice (\$)
Utility Locate Services	\$1,022.50	\$30.00
BUDGET TOTALS	\$1,022.50	\$30.00

Source	Date	Description	Hrs / Qnt	Rate	Amount
Professional Fees					
Matt Hess	05/04/21	Locate Cleared 829 Eastwood Dr	1.00	\$15.00	\$15.00
Matt Hess	05/25/21	Locate Cleared 22897 Solitude Lane	1.00	\$15.00	\$15.00
		Professional Fees	2.00		\$30.00
		AMOUNT DUE (THIS INVOICE)	2.00		\$30.00
TOTAL AMOUNT DUE					\$30.00



Element Engineering, LLC
 12687 W Cedar Drive, Suite 300
 Lakewood, CO 80228
 (303) 378-2969

INVOICE

Invoice Date: 06/03/21
 Due Date: 07/03/21
 Total Amount: \$560.00
 Number: 05
 Invoice Period: 05/01/21 - 05/31/21
 Job: 0001A - 2021 On-Call Engineering Services

0025 - Forest Hills Metropolitan District
 Ronda Zivalich
 14405 West Colfax Avenue #165
 Lakewood, CO 80401

INVOICE DETAILS

Description	Prior Billing (\$)	This Invoice (\$)
Engineering Services	\$4,737.50	\$560.00
BUDGET TOTALS	\$4,737.50	\$560.00

Source	Date	Description	Hrs / Qnt	Rate	Amount
Professional Fees					
Nicholaus Marcotte	05/14/21	Monthly Report and Coordination	1.00	\$140.00	\$140.00
Mike Hager	05/19/21	Board Meeting and Preparation	3.00	\$140.00	\$420.00
			Professional Fees	4.00	\$560.00
			AMOUNT DUE (THIS INVOICE)	4.00	\$560.00
TOTAL AMOUNT DUE					\$560.00



HAMRE, RODRIGUEZ,
OSTRANDER & DINGESS, P.C.

Attorneys and Counselors at Law

3600 S. Yosemite Street, Suite 500
Denver, Colorado 80237-1829
Telephone: (303) 779-0200
Telefax: (303) 779-3662
mail@hrodllaw.com
www.hrodllaw.com

Forest Hills Metropolitan District
14405 W. Colfax Avenue #165
Lakewood, CO 80401

June 2, 2021
Invoice # 8781

Re: FHMD

Professional Services

<u>Date</u>	<u>Staff</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
John M. Dingess				
05/07/21	JMD	Review March WD-1 Resume; E-memo to R. Zivalich	0.10	20.00
05/13/21	JMD	D-1, 20CW3107, Medved - RTSC; file memo	0.50	100.00
05/18/21	JMD	D-1, 19CW3130, Upper Bear Creek - Prepare Stipulation; E-memo to Applicant	0.50	100.00
05/20/21	JMD	D-1, 19CW3109, Upper Bear Creek - Edit Initial Disclosure	0.20	40.00
05/26/21	JMD	D-1, 21CW3012, Medved - RTSC; file memo	0.40	80.00
05/27/21	JMD	JeffCo Annexation - Review and E-memo to R. Zivalich	0.30	60.00
SpecialCounsel-Petitt LLC				
05/05/21	TLP	D-1, 19CW3103, Upper Bear Creek Properties - Revise pretrial deadlines; draft Rule 26(a)(1) disclosure	0.60	108.00

<u>Date</u>	<u>Staff</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
05/20/21	TLP	D-1, 19CW3103, Upper Bear Creek Properties - Revise Forest Hills' Rule 26(a)(1) disclosure; prepare for filing with court; draft Certificate of Service	0.60	108.00
05/24/21	TLP	D-1, 21CW3012, Medved - Revise pretrial deadlines	0.20	36.00
05/28/21	TLP	D-1, 20CW3107, Medved - Update Referee deadlines	0.20	36.00
05/28/21	TLP	D-1, 21CW3012, Medved - Revise Referee deadlines	0.20	36.00
Total Professional Services			3.80	\$ 724.00

Costs and Disbursements

<u>Date</u>	<u>Description</u>	<u>Amount</u>
05/31/21	Colorado Courts E-Filing - E-Filing Fees	24.00
05/31/21	Colored Photocopies - 1 copy x \$0.10	0.10
Total Costs and Disbursements		\$ 24.10

Total Current Charges **\$ 748.10**

Previous Balance **\$ 262.56**

Payments and Credits

05/21/21	Payment - thank you	262.56
Total Payments and Credits		\$ 262.56

Summary of Account

Balance Forward	\$ 262.56
Total Current Charges	748.10
Less Payments and Credits	<u>262.56</u>
Balance Due	\$ 748.10



1221 W. Mineral Ave, Suite 202
 Littleton, CO 80120-4544
 (303) 734-4800

FOREST HILLS METROPOLITAN DISTRICT
 C/O WILLIAM RAATZ
 14405 W COLFAX AVENUE #165
 LAKEWOOD, CO 80401

Date: 4/30/2021
 Invoice Number: D58682
 Client: D04960.000

Please return a copy of this invoice with your remittance.

Final billing for work performed on the audit of your December 31, 2020 financial statements \$4,900.00

Total Amount Due: \$4,900.00

Current	31-60	61-90	91-120	Over 120	Total Due
\$4,900.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$6,100.00

Payment is due upon receipt of this invoice. A finance charge of 1.5% per month will accrue on balances over 30 days. There will be a \$25 fee for all returned checks. For your convenience, you can pay online at hayniecpas.com. If you have any questions regarding payment please email AccountsReceivable@HaynieCPAs.com.

MAPS, Inc.

2241 S DEFRAME CT
 LAKEWOOD, CO 80228

Invoice

Date	Invoice #
6/1/2021	365

Bill To
Forest Hills Metro District 14405 W. Colfax Avenue, #165 Lakewood, CO 80401

P.O. No.	Terms	Project
	Net 15	

Quantity	Description	Rate	Amount
25	District Manager - Monthly Contract (25 - 30 hrs) - May 2021 (total hours 48.00) 30 hours: calls w/Admin Asst, review and approve invoices, board meeting prep, calls w/various board members, calls w/EE, Noble and ORC, manager report, review board meeting reports and approve, attend board and special meetings, correspondence, attend Bear Creek Watershed Meeting, homeowner communications, maintain capital improvements list, review and update board meeting minutes, work w/AMCOBI re: billing and realtor questions, new owner communications, work w/admin re: payables and ACH payments, communications with RESPEC and John Dingess re: filings, tracked smart meter installations, worked w/bond and legal counsel re: supplemental loan, several conf calls w/EE and admin re: loan app information, calls/emails/meetings re: gate update project, participated in MPC meeting, review HROD summaries and filing information, review and provided comments on ODG submittals, website inquiries and issues, Eastwood gate damage, worked with owners insurance, draft several email updates to community, CCR compliance, rate increase letter/billing, roadway project, stormwater drainage study, contracts and POs, street sweeping contracted and completed and QA completed, reviewed draft audit, preconstruction meeting w/RN Civil and EE, website update training, calls and meetings w/WesTest re: status of project, attorney consults on various issues, arrange for barricade at Eastwood, special meeting prep and attendance, contact Republic re: missed pickups	60.00	1,500.00

Thank you for your business.	Total	\$1,500.00
------------------------------	--------------	------------

--

NMHolder Financial, Inc.
9694 Chesapeake Street
Highlands Ranch, CO 80126
US
720-496-9343
nmholderbiz@gmail.com



BILL TO

Forest Hills Metropolitan District
14405 West Colfax Avenue, #165
Lakewood, CO 80401

INVOICE 2021-057

DATE 05/31/2021 **TERMS** Net 20

DUE DATE 06/20/2021

DATE	ACTIVITY	QTY	RATE	AMOUNT
	FHMD-Bookkeeping May 2021 accounting and financial report preparation	1	700.00	700.00

TOTAL DUE

\$700.00

NMHolder Financial, Inc.
9694 Chesapeake Street
Highlands Ranch, CO 80126
US
720-496-9343
nmholderbiz@gmail.com



BILL TO

Forest Hills Metropolitan District
14405 West Colfax Avenue, #165
Lakewood, CO 80401

INVOICE 2021-056

DATE 05/31/2021 **TERMS** Net 20

DUE DATE 06/20/2021

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Administrative Assistant May 2021 Administrative services (per contract 12.50hrs per week)	1	1,100.00	1,100.00

TOTAL DUE

\$1,100.00



11919 I-70 Frontage Rd.
 Suite 116A
 Wheat Ridge, CO. 80033

Tel.: (720) 287-0605

Water Professionals

Invoice

Forest Hills Metropolitan District
 14405 W Colfax Ave #165
 Lakewood, CO 80401

Date:	5/31/2021
Number:	253804

Date	Description	Qty	Rate	Amount
05/31/2021	Contract O&M Forest Hills Metro District		6,347.50	6,347.50
05/31/2021	Meter Readings	14.0	5.53	77.42
04/23/2021	Responded to high pressure complaint; verified all PRV's on main-line operational: JH	1.0	80.00	80.00
04/27/2021	TSS	1.0	34.00	34.00
05/05/2021	Coliform	1.0	44.00	44.00
05/12/2021	BOD-5, E-Coli, TSS	1.0	135.00	135.00
05/13/2021	BOD-5, TSS	1.0	91.00	91.00
05/15/2021	Install and wire recirculation inlet pond verified value orientation of recirculation line; begin filling pond 4 & 5 : JH	1.0	80.00	80.00
05/22/2021	Installed aerators in Ponds 4 & 5; searched for curbstop at 893 Willoba Way: JH	2.5	80.00	200.00
05/28/2021	Valve Exercising: JH2		80.00	80.00

--

Subtotal	\$7,168.92
Sales Tax (0.0%)	\$0.00
Total	\$7,168.92
Payments/Credits	\$0.00
Balance Due	\$7,168.92

Thank you for your business!

Thank You for Scheduling Your Online Payment

noreply@republicservices.com <noreply@republicservices.com>

Thu 5/27/2021 6:54 AM

To: Admin FHMD <admin@fhmd.net>

05/27/2021

Dear Ronda Zivalich,

We are writing to confirm that your payment in the amount of \$429.38 for 305350040977 has been scheduled to occur on 06/14/2021 using your payment method Checking *****6576. To view the payment details, [login to your account](#) at RepublicServices.com and view your Payment Activity.

If you have any questions please [contact Customer Service](#) online at RepublicServices.com.

Thank you for being a valued customer and using Republic Services' Online Bill Pay.

Sincerely,
Republic Services Customer Resource Center

Please do not reply to this message, it was system generated and the mailbox is not monitored.

Disclaimer: This message has been sent under the Republic Services [Terms and Conditions](#) and in accordance with our [Privacy Policy](#).

**Bill To:**

Forest Hills Metropolitan District
Attn: Ronda Zivalich
14405 W. Colfax Ave, #165
Lakewood, CO 80401

Remit Payment To:

RESPEC
Attn: Accounts Receivable
P.O. Box 725
Rapid City, SD 57709-0725
(605) 394-6400, (605) 394-6514 (FAX)

RESPEC Project Number :**02201****Client Contract No.**

1312

Client Purchase Order**Invoice Period :**

04/01/2021 - 04/30/2021

Project Description :

Forest Hills Metropolitan District

Invoice No :**INV-0421-524****Invoice Date :**

04/30/21

Payments Terms :

NET 30

Cost Category	Current Dollars	Dollars Billed to Date
Aug. Plan Water Acct	\$130.00	\$33,020.00
Labor		\$50,004.75
Equipment		\$1,149.14
Materials		\$235.33
Travel		\$75.39
Total Costs	\$130.00	\$84,484.61
Total Amount Due in US Dollars	\$130.00	\$84,484.61



Invoice Supporting Information

Cost Category	PLC Desc	RESPEC Project No.	Name	Week Ending Date	Hours	Billing Rate	Amount To Bill	Reference #	Description
Aug. Plan Water Acct		02201.0001					\$130.00		Augmentation Plan Water Acct.
							\$130.00		
Aug. Plan Water Acct							\$130.00		
Total							\$130.00		



Task Summary

RESPEC Project ID & Description	Current Hours	Current Dollars	Hours Billed to Date	Dollars Billed to Date
02201.0001 - FHMD - Augmentation Plan Water Accounting		\$130.00		\$33,020.00
02201.0002.001 - Coordination with Water Commissioner/River Call Monitoring/Storage & Release Requirements			10.50	\$1,434.00
02201.0002.002 - Work on Water Court Cases			206.25	\$27,454.00
02201.0002.003 - Other Engineering Tasks			69.75	\$9,687.71
02201.0003 - FHMD - Booster Pump Station Evaluation			78.00	\$12,888.90
Overall - Total		\$130.00	364.50	\$84,484.61

UNCC

UTILITY NOTIFICATION
CENTER OF COLORADO

P.O. Box 208903, Dallas, TX 75320-8903
OFC (303) 232-1991 FAX (303) 234-1712

invoice

"IT'S THE LAW, CALL BEFORE YOU DIG"

To:

FOREST HILLS METRO DISTRICT
ATTN: RONDA ZIVALICH
14405 W COLFAX AVE, #165
LAKEWOOD, CO 80401

Invoice #: 221050587
Invoice Date: 05/31/21
Invoice for May 2021
P.O.#
Due Date: Upon Receipt
Member ID: 29530

Qty	Item	ID/Description	Price	Extension
<u>4</u>	<u>1</u>	<u>RTL Transmissions FRHL01</u>	<u>1.32</u>	<u>5.28</u>

Amount Due 5.28

PLEASE INCLUDE MEMBER ID NUMBER AND INVOICE NUMBER ON CHECK.
PLEASE MAKE CHECKS PAYABLE TO UTILITY NOTIFICATION CENTER OF COLORADO OR UNCC.
PLEASE NOTE OUR NEW ACCOUNTS PAYABLE ADDRESS IS:
Utility Notification Center of Colorado P.O. Box 208903, Dallas, TX 75320-8903

Fw: Vonage Monthly Account Notice

Management FHMD <management@fhmd.net>

Fri 6/11/2021 9:47 AM

To: Admin FHMD <admin@fhmd.net>

FYI and payables

From: Vonage Customer Care <donotreply@vonage.com>

Sent: Friday, June 11, 2021 12:09 AM

To: Management FHMD <management@fhmd.net>

Subject: Vonage Monthly Account Notice

Para español, lea abajo



account
UPDATE.

SIGN IN

Account Number: 1012586779
Date Processed 06/11/2021
Amount: \$39.67

Dear Board of Directors Forest Hills Metropolitan District,

Thank you for your payment. We have submitted your electronic check payment to your bank for your monthly charges for your Vonage account in the amount listed above.

Please be aware that it may take up to eight business days for your bank to process this transaction. Should payment not clear through your bank for any reason, a return check fee of up to \$25 will be charged. [Click here](#) to learn more about our Return Check Policy.

Sign in to your [Online Account](#) at any time or [click here](#) to view or print your detailed billing statement or to update your payment method information.

Download the Vonage Extensions App now!

Link up to two mobile numbers and use the VONAGE Extensions App to make and receive calls on the go. **PLUS** use the App to block or unblock up to 25 callers from ringing your Vonage home phone and any smartphone linked by the app. For all the facts, see [Extensions® App for iPhone® or Android™](#).

Download App Now!



Invoice

WesTest
627 Sheridan Boulevard
Lakewood, CO 80214

INVOICE DATE	INVOICE No.
6/4/2021	13226

Forest Hills Metropolitan District
Mr. Michael P. Oakley
14405 W. Colfax Ave., #165
Golden, CO 80401

P.O. NUMBER	CDOT PROJECT NO.	DUE DATE	TERMS	PROJECT NAME
2021.02.01 A		7/4/2021	Net 30	Forest Hills, Jefferson County, CO

ITEM	DESCRIPTION	QTY	RATE	SERVICED	AMOUNT
Staff Engineer		4	125.00	5/4/2021	500.00
Staff Engineer		4	125.00	5/5/2021	500.00
Staff Engineer		5	125.00	5/6/2021	625.00
Senior Project Manager		0.5	140.00	5/6/2021	70.00
Staff Engineer		1.5	125.00	5/7/2021	187.50
Staff Engineer		3	125.00	5/11/2021	375.00
Senior Project Manager		0.5	140.00	5/13/2021	70.00
Staff Engineer		1	125.00	5/17/2021	125.00
Staff Engineer		2	125.00	5/18/2021	250.00
Staff Engineer		0.5	125.00	5/20/2021	62.50
Mileage		30	0.70	5/11/2021	21.00
			Total		\$2,786.00

Telephone Number
303.975.9959
Fed. I.D. # 84-1459790



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
FOREST HILLS METRO DISTRICT 14405 W COLFAX AVE # 165 LAKEWOOD CO 80401-3247	53-2543913-6	05/21/2021
	STATEMENT NUMBER	STATEMENT DATE
	730257431	05/03/2021
		AMOUNT DUE
		\$2,212.74

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com/HomeSmart
 Email us: Info@HomeSmartColorado.com
 Or Call: 1-866-837-9762

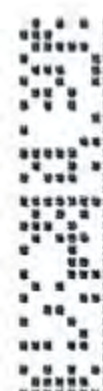
ACCOUNT BALANCE *(Balance de su cuenta)*

Previous Balance	As of 03/29	\$2,389.64
Payment Received	Auto Pay 04/22	-\$2,389.64 CR
Balance Forward		\$0.00
Current Charges		\$2,212.74
Amount Due <i>(Cantidad a pagar)</i>		\$2,212.74

PREMISES SUMMARY

PREMISES NUMBER	PREMISES IDENTIFIER	PREMISES DESCRIPTOR	CURRENT BILL
300694302	HILL & DALE RD WELL #2 _		\$36.95
300802554	22205 FOREST HILLS DR UNIT WELL-3		\$43.01
300996243	EASTWOOD DR W ENTRANCE GATE _		\$11.97
301104477	22933 FOREST HILLS DR BLDG SEWA		\$1,241.18
301112319	1048 EASTWOOD UNIT 9-WELL		\$93.24
301255445	23199 SHINGLE CREEK RD BLDG CHLO		\$315.04
301257430	22004 ANASAZI WAY BLDG A		\$14.54
301260646	860 HILL AND DALE RD UNIT PUMP		\$130.82
301297992	FOREST HILLS DR WELL #5 _		\$38.77
301297999	GRAPEVINE RD TRACT C SEWAGE LI _		\$66.77
301557604	22864 FOREST HILLS DR BLDG GUAR		\$57.89
301565481	1008 EASTWOOD UNIT 8-WELL		\$10.70
301600124	FOREST HILLS DR WELL #4 _		\$90.78
301901666	ANASAZI WAY TRACT H RECIRCULAT _		\$50.38
301901714	FOREST HILLS DR TRACT N WATER _		\$10.70
Total			\$2,212.74

000031 2/11



INFORMATION ABOUT YOUR BILL

Thank you for your payment.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



Please help our neighbors in need by donating to Energy Outreach Colorado. Please mark your donation amount on the back of this payment stub and CHECK THE RED BOX under your address below.

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
53-2543913-6	05/21/2021	\$2,212.74	Automated Bank Payment

Your bill is paid through an automated bank payment plan.

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FOREST HILLS METRO DISTRICT
 14405 W COLFAX AVE # 165
 LAKEWOOD CO 80401-3247

|||||
 XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 53052121 25439136 0000022127400000221274

FOREST HILL METROPOLITAN DISTRICT
RESOLUTION TO AMEND 2020 BUDGET

WHEREAS, the Board of Directors of Forest Hills Metropolitan District adopted the budget and appropriated funds for the 2020 fiscal year as follows

REVENUES:

General Fund	\$258,246
Capital Projects Fund	\$ 0
Debt Service Fund	\$1,050,400
Water/Sewer Fund	\$798,940; and

EXPENDITURES:

General Fund	\$396,466
Capital Projects Fund	\$ 0
Debt Service Fund	\$1,433,466
Water/Sewer Fund	\$801,930; and

WHEREAS, additional expenditures in the General Fund, Capital Projects Fund and Debt Service Fund are necessary resulting in expenditures in excess of appropriations for the 2020 fiscal year; and

WHEREAS, such additional expenditures are contingencies which could not have been reasonably foreseen at the time of adoption of the budget; and

WHEREAS, funds are available for such expenditures from unanticipated revenue (other than property taxes) or other surplus funds in each Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Forest Hills Metropolitan District hereby adopts a supplemental budget and appropriation for the 2020 fiscal year as follows:

General Fund	\$396,466
Capital Projects Fund	\$ 0
Debt Service Fund	\$1,433,466
Water/Sewer Fund	\$801,930

BE IT FURTHER RESOLVED, that such sums are hereby appropriated for expenditure from any available funds in each Fund in accordance with the provisions of §29-1-109, C.R.S.

Dated this 16th day of June, 2021.

FOREST HILLS METROPOLITAN DISTRICT

By: _____
Chairman

ATTEST:

Secretary

FOREST HILLS METROPOLITAN DISTRICT

Summary by Fund

Results for Year 2019, 2020 Original and Amended Budget (Final)

	Actual 2019	Budget 2020	
		Amended 7/15/2020	Final Amended
General Fund:			
Total Revenue	270,177	258,246	258,246
Total Expenditures	(166,418)	(352,466)	(396,466)
Net Revenue (Expenditures)	103,759	(94,220)	(138,220)
Interfund Transfers	-	-	-
Water & Sewer Fund:			
Total Revenue	295,821	798,940	798,940
Total Expenditures	(334,357)	(801,930)	(801,930)
Net Revenue (Expenditures)	(38,536)	(2,990)	(2,990)
Interfund Transfers	-	-	-
Capital Fund:			
Total Revenue	-	-	-
Total Expenditures	-	-	-
Net Revenue (Expenditures)	-	-	-
Interfund Transfers/Other Sources	-	-	750,000
Debt Fund:			
Total Revenue	322,407	300,400	300,400
Total Expenditures	(322,016)	(316,320)	(1,433,466)
Net Revenue (Expenditures)	391	(15,920)	(1,133,066)
Interfund Transfers	-	-	1,078,000
Combined Funds:			
Total Revenue	888,405	1,357,586	1,357,586
Total Expenditures	(822,791)	(1,470,716)	(2,631,862)
Net Revenue (Expenditures)	65,614	(113,130)	(1,274,276)
Fund Balance End of Year:			
General	292,953	186,180	142,180
Capital	-	-	750,000
Water & Sewer	(2,125)	89,378	89,378
Total	290,828	275,558	981,558
Debt Fund Balance	60,119	43,832	4,686

Forest Hills Metropolitan District

General Fund

Results for Year 2019, 2020 Amended (7/15/2020) and Amended Budget (Final)

	Actual 2019	Budget 2020	
		Amended 7/15/2020	Final Amended
Revenue:			
Property Taxes	\$ 217,671	\$ 225,268	\$ 225,268
Conservation Trust Fund	2,257	1,850	1,850
Specific Ownership Taxes	45,659	30,000	30,000
Interest, Grants, Other	4,590	1,128	1,128
Total Revenue	270,177	258,246	258,246
Expenditures:			
Administration	40,913	43,094	43,094
Contractors	9,672	22,000	58,500
Other Expenses	5,007	7,619	7,619
Maintenances	81,006	85,100	92,600
Repairs and Improvements	29,820	194,653	194,653
Total Expenditures	166,418	352,466	396,466
Revenue in Excess of Expenditures Before Transfers	103,759	(94,220)	(138,220)
Transfer (to) from W&S Fund		-	-
Transfer to Capital Projects Fund	-	-	-
Revenue in Excess of Expenditures After Transfers	103,759	(94,220)	(138,220)
Fund Balance Beginning of Year	189,194	280,400	280,400
Fund Balance End of Year	\$ 292,953	\$ 186,180	\$ 142,180

Forest Hills Metropolitan District

General Fund - Detail

Results for Year 2019, 2020 Amended (7/15/2020) and Amended Budget (Final)

	Actual 2019	Budget 2020	
		Amended 7/15/2020	Final Amended
Administration Detail:			
District Manager	\$ 19,200	\$ 20,400	\$ 20,400
Administrator Assistant	6,000	6,600	6,600
Accountant	4,200	4,200	4,200
County Treasurer Fees	3,625	3,379	3,379
Insurance and Bonds	5,038	4,000	4,000
Permits		1,515	1,515
Audit	2,850	3,000	3,000
Total Administration	40,913	43,094	43,094
Contractor Detail:			
Legal	4,894	6,000	32,500
Legal - Election	-	10,000	20,000
Engineering	4,778	6,000	6,000
Total Contractor	\$ 9,672	\$ 22,000	\$ 58,500
Other Expenses Detail:			
Telephone	1,353	780	780
Mailbox	295	288	288
Membership			
SDA	603	675	675
Website	702	900	900
Office Supplies	220	500	500
Bank Fees	170	120	120
Meetings	714	480	480
Trash Removal	-	2,676	2,676
Utilities	950	1,200	1,200
Total Other Expenses	\$ 5,007	\$ 7,619	\$ 7,619
Maintenance Detail:			
General Maintenance	9,637	12,000	12,000
Landscape Maintenance	16,632	14,400	14,400
Community Clean-Up	-	1,000	1,000
Restroom Cleaning	-	1,040	1,040
Gate House Cleaning	-	160	160
Snow Removal	51,240	39,000	39,000
Sand/Salt	-	12,000	12,000
Street Sweepng	2,500	3,000	3,000
Security Gates	997	2,500	10,000
Total Maintenance	\$ 81,006	\$ 85,100	\$ 92,600

Forest Hills Metropolitan District

Water and Sewer Fund

Results for Year 2019, 2020 Amended (7/15/2020) and Amended Budget (Final)

	<u>Actual</u> <u>2019</u>	<u>Budget 2020</u>	
		<u>Amended</u> <u>7/15/2020</u>	<u>Final</u> <u>Amended</u>
Revenue:			
Water Service Fees	\$ 115,479	\$ 117,216	\$ 117,216
Sewer Service Fees	155,453	157,176	157,176
Water Use Fees	20,295	23,088	23,088
Availability of Service	720	960	960
SFR Loan		500,000	500,000
Other Income	3,874	500	500
Total Revenue	<u>295,821</u>	<u>798,940</u>	<u>798,940</u>
Expenditures:			
Administration	46,294	48,040	48,040
Contractors	112,153	108,000	108,000
Water System R&M	69,679	84,890	84,890
Sewer System R&M	63,863	61,000	61,000
Repairs and Improvements	42,368	500,000	500,000
Total Expenditures	<u>334,357</u>	<u>801,930</u>	<u>801,930</u>
Revenue in Excess of Expenditures			
Before Transfers	(38,536)	(2,990)	(2,990)
Transfer from GF		-	-
Transfer (to) CPF			
Revenue in Excess of Expenditures			
After Transfers	(38,536)	(2,990)	(2,990)
Fund Balance Beginning of Year	<u>36,411</u>	<u>92,368</u>	<u>92,368</u>
Fund Balance End of Year	<u>\$ (2,125)</u>	<u>\$ 89,378</u>	<u>\$ 89,378</u>

Forest Hills Metropolitan District

Water and Sewer Fund - Detail

Results for Year 2019, 2020 Amended (7/15/2020) and Amended Budget (Final)

	Budget 2020		
	Actual	Amended	Final
	2019	7/15/2020	Amended
Administration:			
District Manager	\$ 19,200	\$ 20,400	\$ 20,400
Administrative Assistant	6,000	6,600	6,600
Accountant	4,200	4,200	4,200
Billing	6,922	6,705	6,705
Insurance and Bonds	4,693	5,500	5,500
Permits	1,949	1,515	1,515
UNCC		120	120
Audit	2,850	3,000	3,000
Dues & Subscriptions	480		
Office Supplies			
Total Administration	46,294	48,040	48,040
Contractors			
Legal and Water Rights			
Attorney	3,226	1,200	1,200
Engineer	12,604	2,400	2,400
Engineering	6,202	12,000	12,000
Utility Locates	-	1,200	1,200
Operator	90,121	91,200	91,200
Total Contractors	112,153	108,000	108,000
Water System R&M:			
Water Rights Memberships	3,890	4,290	4,290
Utilities	25,446	27,600	27,600
Testing	1,250	4,000	4,000
Maintenance - Water	37,871	15,000	15,000
Monitoring/alarms	-	1,000	1,000
Meter Reading	1,222	-	-
Chemicals		3,000	3,000
SRF Loan Payment	-	30,000	30,000
Total Water System R&M	69,679	84,890	84,890
Sewer System R&M:			
Maintenance	15,354	2,500	2,500
Clean and Video	-	15,000	15,000
Sludge Hauling	29,314	30,000	30,000
Testing	4,700	2,500	2,500
Chemicals	14,495	11,000	11,000
Total Sewer System R&M	\$ 63,863	\$ 61,000	\$ 61,000

Forest Hills Metropolitan District

Capital Projects Fund

Results for Year 2019, 2020 Amended (7/15/2020) and Amended Budget (Final)

	Budget 2020		
	Actual 2019	Amended 7/15/2020	Final Amended
Revenue:			
Interest on Investments			
Insurance Proceeds/Other			
Total Revenue		-	-
Expenditures:			
General Fund Projects			
<i>Trail Refurbishment</i>			
<i>Street Rehabilitation</i>		-	
<i>Gate Operators/Gatehouse</i>			
<i>Crack Sealing/Patching</i>		-	
<i>Fire Mitigation</i>			
<i>Roof Replacement</i>			
Total General Fund Improvements:	-	-	-
Water and Sewer Projects			
<i>Well Pump Replacement</i>		-	
<i>Recirculating Pump Replacement</i>		-	
<i>Entry Fountain Replacement</i>		-	
<i>Water Tank/Booster Pump SCADA</i>		-	
<i>Booster Station Pumps (3)</i>		-	
<i>Pond Gauges</i>		-	
<i>Dry Hydrant</i>		-	
<i>Pipe to Genessee</i>	-	-	
<i>Unidentified</i>		-	
Wastewater Treatment Plant			
<i>Miscellaneous</i>		-	
<i>Lighting</i>		-	
<i>Sodium Hypochlorite Install (Water)</i>	-	-	
<i>Chemical Scales</i>		-	
<i>Well Transducers</i>		-	
<i>SCADA Alarms</i>		-	
Total Water/Sewer Fund Improvements	-	-	-
Total Capital Outlay	-	-	-
Total Expenditures	-	-	-
Revenue in Excess of Expenditures Before Transfers	-	-	-
Other financial sources in (out)		-	
Loan Proceeds	-	-	785,155
Operating transfers in (out)	-	-	(35,155)
Revenues in Excess of Expenditures After Transfers	-	-	750,000
Reserve Funds Beginning of Year	-	-	-
Reserve Funds End of Year	\$ -	\$ -	\$ 750,000

Forest Hills Metropolitan District

Debt Service Fund

Results for Year 2019, 2020 Amended (7/15/2020) and Amended Budget (Final)

	Budget 2020		
	Actual 2019	Amended 7/15/2020	Final Amended
Revenue:			
Property Taxes	\$ 318,193	\$ 296,833	\$ 296,833
Interest on Investments	4,214	3,567	3,567
Total Revenue	322,407	300,400	300,400
Expenditures:			
Principal Payments	245,000	250,000	1,285,000
Interest Payments	72,196	61,468	69,314
Paying Agent Fees	400	400	400
Bond Issuance Costs			74,300
County Treasurer Fees	4,420	4,452	4,452
Total Expenditures	322,016	316,320	1,433,466
Revenue in Excess of Expenditures	391	(15,920)	(1,133,066)
Other financial sources in (out)			
Loan Proceeds			1,042,845
Operating transfers in (out)			35,155
	-	-	1,078,000
Net Change in Fund Balance	391	(15,920)	(55,066)
Reserve Funds Beginning of Year	59,728	59,752	59,752
Reserve Funds End of Year	\$ 60,119	\$ 43,832	\$ 4,686